STERLING
A Colorado Treasure

MONTHLY REPORTS
MARCH 2017

CITY MANAGER

MARCH 2017 MONTHLY REPORT

City Manager:

City Manager Donald J. Saling attended the following meetings during the month of March:

- City Attorney meetings for various legal issues and advice
- Attended 2 Regular City Council meetings
- Conducted weekly Department Director's Staff meetings
- Attended a conference on Financing Sustainable Water
- Made a presentation to the Logan County Citizens Oversight Committee on the anticipated improvements on the wastewater treatment plant
- Attended the annual Highline Electric Associations meeting in Holyoke
- Participated in the City/Law Enforcement basketball challenge against the Sterling Special Olympic Comets. For the second year in a row, the Comets have been victorious
- Interviewed the finalist for the Sterling Emergency Communications Center Department Director position

Executive Secretary:

The Executive Secretary continues to do the packets for Council. She attends the administrative staff meetings. The Executive Secretary attends the Web Group meetings and the weekly clerical staff meetings. She prepares the monthly reports, puts them on the web site and scans them into Laser Fiche for future reference. There were no proclamations prepared for the Mayor's signature or amplified music permits prepared for the City Manager's signature.

Connie is a member of the employee newsletter committee and continues to help with the publication of it. She also attends the weekly clerical staff meetings.

Sterling Emergency Communication Center:

- Communications Center handled 2,322 calls for service during the month of March 2017, a 3 percent increase from the 2,263 calls received in March 2016.
- Sterling Police Department handled 1,231 calls for service in March 2017, a 14 percent increase compared to 1,081 calls for service received in March 2016.
- Logan County Sheriff's Office received 706 calls for service in March 2017, a 25 percent increase compared to 563 calls for service received in March 2016.
- Sterling Fire handled 255 calls for service in March 2017, a 44 percent decrease compared to 454 calls handled in March 2016.
- Crook Fire Department handled 12 calls for service in March 2017 compared to 13 calls for service in March 2016.
- Fleming Fire received 16 calls for service in March 2017 compared to 5 calls for service in March 2016.
- Merino Fire handled 16 calls for service in March 2017 compared to 11 calls for service in March 2016.

- Peetz Fire handled 4 calls for service in March 2017 compared to 5 calls for service in March 2016.

DESCRIPTION	Mar 2017	Mar 2016	Mar Change	YTD 2017	YTD 2016	YTD Change
CALLS for SERVICE						
STERLING DISPATCH	2,322	2,263	3%	6,188	5,803	7%
CITY OF STERLING	1,231	1,081	14%	3,339	3,135	7%
LOGAN COUNTY	706	563	25%	1,727	1,507	15%
STERLING FIRE 07530	255	454	-44%	711	879	-19%
CROOK FIRE 07505	12	13	-8%	25	28	-11%
FLEMING FIRE 07515	16	5	220%	22	13	69%
MERINO FIRE 07522	16	11	45%	35	28	25%
PEETZ FIRE 07525	4	5	-20%	10	15	-33%

Information Technology Specialist (ITS):

Daily backup of all servers and weekly offsite storage continues. Routine user security maintenance is ongoing for new and outgoing employees. The first Thursday update and reboot for NWS servers time has been changed to 4:00am.

ITS Anderson reset some folder rights for Police employees. Staff is now using Bomgar program for remote access with Platinum Tech. She assisted users with accessing the ProofPoint SPAM quarantine to clear messages. Mary Ann can set particular junk e-mail senders to be blocked as needed.

There was a glitch with the old computer at the Service Center connecting with the Gas Boy system. ITS Anderson got it reconnected. She got an Internet problem at the Cemetery fixed; it just didn't get hooked back up correctly after doing some remodeling.

ITS Anderson met with Sandy St John and Les Archuleta to work on RFP for a new City phone system.

Wednesday conference call meetings have started regarding the new VIPER 911 system. A site visit is scheduled for Wednesday, April 12th.

The ITS uploaded the current NWSMSP server back up to NWS FTP site for the tech to test a fix for the PD arrest program. A VPN problem at CBI was not allowing the mobile message switching server to connect. It was caused by a power loss in Denver and has now been corrected. She allowed remote server connections to NWS tech to fix a problem on the LCSO civil processing program. Mary Ann continues bi-weekly Thursday conference calls with Tyler/NWS.

The new City website went live on March 1st. The Web Group committee will continue to work on content. The Point & Pay page was updated. Staff added an alert for siren testing to begin Fridays at noon. A problem was discovered with the online Tax Form. Revize is working on that problem now.

Mary Ann attended the monthly SWellness meeting. The 5k Pi Day walk/run is set for March 14th and a city blood drive is planned for April 6th. She attended a CIRSA training video regarding slip and fall prevention and an ICMA meeting. She continues to relieve the receptionist for a break as needed.

CITY ATTORNEY

MARCH 2017 MONTHLY REPORT

MEETINGS:
The City Attorney attends City Council meetings and work sessions, Staff meetings, and various other meetings as needed, including Planning Commission meetings when necessary and meetings with the City Manager, department directors, individual City Council members, and other personnel, as needed and requested, including a meeting with the City Clerk regarding a public records request; and a telephone meeting with Advantage Treatment Center personnel regarding K. Vogel. The Deputy City Attorneys attend meetings as required for their respective positions.

The paralegal attends secretarial meetings when there is training, and various meetings as requested by the City Attorney, including regular and special City Council meetings and work sessions.

DOCUMENT PREPARATION:
Prepared agendas and packets for City Attorney's submission to City Council Meetings.

Prepared the following Resolutions:

Resolution No. 3-1-17, Series of 2017 – A Resolution before the City of Sterling, Logan County, Colorado accepting the Bid from McAtee Construction Company for the City of Sterling 2017 Surface Treatment Project #17-002, and approving an Agreement.

Resolution No. 3-2-17, Series of 2017 - A Resolution before the City of Sterling, Logan County, Colorado, accepting the Bid from Spelts Roofing & Insulation Co LLC for the City of Sterling City Hall and Library Reroof Project #17-005, and approving an Agreement.

Prepared the following Ordinances:

Ordinance No. 2, Series of 2017 – An Ordinance amending the Sterling City Code, Chapter 2, Administration, Sec. 2-31, Salaries of Councilmembers, Mayor Pro Tem, and Mayor.

Other Documents:
The City Attorney reviews and assists in finalizing various contracts and other legal documents for City departments.

MUNICIPAL COURT:
The Deputy City Attorney prosecuted two charges this month, and there was a verdict of guilty on both charges. Six defendants entered into deferred judgment stipulations, five defendants changed their plea to guilty, and six charges were dismissed. The Deputy City Attorney attends juvenile arraignments. This office prepares Court documents, including miscellaneous pleadings such as guilty pleas and stipulations; various subpoenas; memos to the Police Department, Public Works Department, and Humane Society regarding trials; trial schedules; motions; jury instructions when needed; and correspondence and discovery letters. Court files are copied and Police Department, Humane Society, and attorney files are prepared for trial. The Deputy City Attorney met with one code violation defendant regarding discussion on remediation and disposition of his violations.

LIQUOR LICENSING:
This office processed three applications for renewal of liquor licenses, one Application for Special Event Permit, and one Report of Changes for a storage permit.

MISCELLANEOUS:
The City Attorney continues to work with the City's Water Attorneys on water / water court matters.

The City Attorney continues to monitor two District Court cases relating to the City of Sterling, including attendance at District Court hearings.

The paralegal does research, drafts documents and pleadings, and performs all other legal work relating to the position. The paralegal makes telephone calls to library patrons regarding past due items, and processes letters to library patrons prepared by the library staff, regarding past due items. The paralegal also assists with answering the telephones and receptionist duties when needed, and covers/assists other departments as requested, when necessary.

The paralegal attended a CIRSA safety training video presentation.

FINANCE DEPARTMENT

MARCH 2017 MONTHLY REPORT

The Finance Department assisted 2,505 customers during the month of March 2017. This compares to 2,808 customers in March 2016. This number does not include the contacts made by the Director of Finance. There were on average 109 customer contacts per day for March 2017. Please review the Finance Department Activities report for additional information regarding the various services that the Department of Finance and Records provided in March 2017 in comparison to March 2016.

The General Fund revenues for the month of March 2017 amounted to $1,019,792.46. The revenue for the month ended March 2016 in the General Fund amounted to $1,049,117.17. Expenditures for the General fund for the month ending March 31, 2017 amounted to $1,066,825.72 and for the same period in 2016 the expenditures were $916,598.60.

Cash in all City funds totaled $2,643,999.18 on March 31, 2017 and for March 31, 2016 on hand was $3,207,055.71. On March 31, 2017 the City of Sterling had outstanding a total of $17,466,944.06 in investments, this amount is for all funds. This breaks down to $106,523.05 in Certificates of Deposit, and $17,360,421.01 ColoTrust Plus.

There were $671,690.30 worth of checks issued in March 2017 for all funds; this compares to $1,133,223.48 for the same period in 2016. There were 7029.0 gallons of gasoline and diesel used in the month of March 2017 for all City operations. This compares to 7145.2 gallons of gasoline and diesel used in March 2016.

Please see the Finance Department's activity list below for other comparisons.

Investment Breakdown 2017

THIS SUMMARY IS PROVIDED TO SHOW THE PLACEMENT OF INVESTMENTS. PLEASE REFER TO THE BALANCE SHEETS FOR THE VARIOUS FUNDS FOR TOTAL CASH & CASH EQUIVALENT.

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	3/31/17
General Fund:				
Colotrust Plus	$2,125,427.90	$0.00	$231,721.72	$2,357,149.62
Colotrust Plus - Seizure Money	$7,599.79	$0.00	$6.03	$7,605.82
Certificates of Deposit	$0.00	$0.00	$0.00	$0.00
TOTALS	**$2,133,027.69**	**$0.00**	**$231,727.75**	**$2,364,755.44**
Hotel Tax Fund:				
Colotrust Plus	$333,335.31	$0.00	$8,266.93	$341,602.24
TOTALS	**$333,335.31**	**$0.00**	**$8,266.93**	**$341,602.24**
Water Fund:				
Colotrust Plus	$5,619,048.63	$0.00	$224,546.97	$5,843,595.60
Certificates of Deposit	$0.00	$0.00	$0.00	$0.00
TOTALS	**$5,619,048.63**	**$0.00**	**$224,546.97**	**$5,843,595.60**
Sanitation Fund:				
Colotrust Plus	$513,336.66	$0.00	$20,412.91	$533,749.57
Certificates of Deposit	$0.00	$0.00	$0.00	$0.00
TOTALS	**$513,336.66**	**$0.00**	**$20,412.91**	**$533,749.57**
Sewer Fund:				
Colotrust Plus	$4,304,926.07	$0.00	$83,440.74	$4,388,366.81
Certificates of Deposit	$106,523.05	$0.00	$0.00	$106,523.05
Money Market	$0.00	$0.00	$0.00	$0.00
TOTALS	**$4,411,449.12**	**$0.00**	**$83,440.74**	**$4,494,889.86**
Perpetual Care Fund:				
Colotrust Plus	$221,420.31	$0.00	$5,178.90	$226,599.21
TOTALS	**$221,420.31**	**$0.00**	**$5,178.90**	**$226,599.21**

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	3/31/17
Library Improvement Fund:				
Colotrust Plus	$9,087.54	$0.00	$7.23	$9,094.77
TOTALS	**$9,087.54**	**$0.00**	**$7.23**	**$9,094.77**
Conservation Trust Fund:				
Colotrust Plus	$67,383.68	$0.00	$32,746.43	$100,130.11
TOTALS	**$67,383.68**	**$0.00**	**$32,746.43**	**$100,130.11**
Karl Falch Library Trust Fund:				
Colotrust Plus	$31,475.53	$0.00	$25.04	$31,500.57
TOTALS	**$31,475.53**	**$0.00**	**$25.04**	**$31,500.57**
Employee Self-Insurance Fund:				
Colotrust Plus	$553,584.35	$0.00	$440.14	$554,024.49
TOTALS	**$553,584.35**	**$0.00**	**$440.14**	**$554,024.49**
Service Center Fund:				
Colotrust Plus	$366,162.70	$20,000.00	$47,313.15	$393,475.85
TOTALS	**$366,162.70**	**$20,000.00**	**$47,313.15**	**$393,475.85**
Old Hire Police Pension Fund:				
Colotrust Plus	$340,312.86	$6,000.00	$269.14	$334,582.00
TOTALS	**$340,312.86**	**$6,000.00**	**$269.14**	**$334,582.00**
Risk Management Fund:				
Colotrust Plus	$862,433.10	$0.00	$685.69	$863,118.79
TOTALS	**$862,433.10**	**$0.00**	**$685.69**	**$863,118.79**
Capital Equipment Fund:				
Colotrust Plus	$886,737.51	$35,000.00	$7,695.22	$859,432.73
TOTALS	**$886,737.51**	**$35,000.00**	**$7,695.22**	**$859,432.73**

DESCRIPTION	PRIOR MO. BAL.	MATURED	NEW INVEST.	3/31/17
Capital Improvement Fund:				
Colotrust Plus	$515,982.59	$0.00	$410.24	$516,392.83
Certificates of Deposit	$0.00	$0.00	$0.00	$0.00
TOTALS	**$515,982.59**	**$0.00**	**$410.24**	**$516,392.83**
Grand Totals All Funds:				
Colotrust Plus	$16,758,254.53	$61,000.00	$663,166.48	$17,360,421.01
Certificates of Deposit	$106,523.05	$0.00	$0.00	$106,523.05
Money Market	$0.00	$0.00	$0.00	$0.00
Grand Total	**$16,864,777.58**	**$61,000.00**	**$663,166.48**	**$17,466,944.06**

GENERAL FUND

This Document is for Internal Use and Represents Unaudited Figures

3/31/2017

BALANCE SHEET

ASSETS:			
Cash	$286,849.56		
Flex Cash - Affiliated Benefits	$14,146.77		
Petty Cash	$1,230.00		
Cash with County Treasurer	$119,147.11		
Accounts Receivable	$207,322.00		
Taxes Receivable	$53,843.10		
Sales Tax Receivable	$600,000.00		
Property Tax Receivable	$1,110,749.00		
Deposit - Affiliated Benefits	$2,387.86		
Loan Receivable - Curb	$4,022.02		
Investments	$2,357,149.62		
Investment - Federal Seizure	$7,605.82		
Prepaid Fuel	$33,824.45		
Prepaid Fuel - Airport	$28,023.22		
Payroll clearing	$0.00		
Postage Clearing Account	$1,147.06		
Prepaid Prisoner Housing	$35,774.00		
Sales Tax Clearing	-$5.88		
		TOTAL ASSETS	**$4,863,215.71**
LIABILITIES:			
Ded/Ben Clearing Account	$6,815.99		
Accounts Payable	$85,524.21		
Accounts Payable - Logan County	$320.46		
Accrued Salaries	$90,712.81		
Court Bonds	$2,895.00		
Jury deposit	$25.00		
Restitution Clearing Account	$443.74		
Seizures	$600.00		
Deferred Revenue	$1,110,749.00		
Unearned Revenue	$2,000.00		
		TOTAL LIABILITIES	**$1,300,086.21**
FUND BALANCE:			
Reserve for Museum (Bernice Sanders)	$28,614.00		
Reserve for Museum (Exhibits)	$42,505.32		
Designated for Arts	$23,188.09		
Unreserved Fund Balance	$3,145,433.63		
Excess Revenue over Expenditures	$323,388.46		
		TOTAL FUND BALANCE	**$3,563,129.50**
		TOTAL LIABILITIES & FUND BALANCE	**$4,863,215.71**

GENERAL FUND

3/31/2017

REVENUES:	**BUDGETED 2017**	**COLLECTIONS CURRENT MO.**	**COLLECTIONS TO DATE**	**BALANCE**
Real & Personal Prop. Tax	$1,108,208.00	$68,402.63	$435,756.12	$672,451.88
Road & Bridge Fund Taxes	$100,000.00	$40,478.55	$40,478.55	$59,521.45
Auto Ownership Taxes	$125,000.00	$9,475.01	$29,284.20	$95,715.80
Sales Tax	$6,825,000.00	$489,732.61	$1,676,854.86	$5,148,145.14
Vehicle Use Tax	$340,000.00	$24,704.56	$72,797.90	$267,202.10
Building Material Use Tax	$125,000.00	$1,068.30	$5,599.81	$119,400.19
Sales Tax Rebate	$65,000.00	$4,659.00	$6,962.00	$58,038.00
Employment Occupation Tax	$17,700.00	$0.00	$17,250.00	$450.00
TOTAL TAXES	**$8,705,908.00**	**$638,520.66**	**$2,284,983.44**	**$6,420,924.56**
Franchise Taxes	$676,500.00	$46,237.36	$181,513.74	$494,986.26
Licenses & Permits	$223,600.00	$13,443.00	$35,139.45	$188,460.55
Intergovernmental Revenue	$2,026,181.00	$188,948.62	$450,671.50	$1,575,509.50
Charges for Service	$262,898.00	$21,055.92	$47,471.21	$215,426.79
Fines & Forfeits	$103,100.00	$11,629.62	$24,461.54	$78,638.46
Miscellaneous Revenue	$343,406.00	$28,771.28	$59,475.15	$283,930.85
Transfer from Other Funds	$859,015.00	$71,186.00	$213,558.00	$645,457.00
TOTAL OTHER REVENUES	**$4,494,700.00**	**$381,271.80**	**$1,012,290.59**	**$3,482,409.41**
GRAND TOTAL REVENUES	**$13,200,608.00**	**$1,019,792.46**	**$3,297,274.03**	**$9,903,333.97**

GENERAL FUND
3/31/2017

EXPENDITURES: GENERAL GOVERNMENT:	BUDGETED 2017	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Council	$42,743.00	$2,821.74	$8,257.07	$34,485.93
City Manager	$370,891.00	$29,377.86	$88,404.65	$282,486.35
City Attorney	$266,247.00	$26,922.86	$52,478.87	$213,768.13
Municipal Court	$126,216.00	$8,645.36	$25,013.85	$101,202.15
Finance	$520,842.00	$38,340.95	$125,092.77	$395,749.23
City Hall & Non-Departmental	$1,557,871.00	$177,543.91	$498,830.37	$1,059,040.63
Personnel	$208,436.00	$14,996.11	$44,253.50	$164,182.50
TOTAL GENERAL GOVERNMENT	**$3,093,246.00**	**$298,648.79**	**$842,331.08**	**$2,250,914.92**
PUBLIC SAFETY:				
Police	$2,151,366.00	$126,853.44	$438,119.81	$1,713,246.19
Dispatch Center	$891,176.00	$61,058.63	$180,021.36	$711,154.64
Youth Services	$124,270.00	$8,979.91	$26,660.15	$97,609.85
Fire	$1,554,252.00	$125,979.80	$351,386.84	$1,202,865.16
Ambulance Service	$776,784.00	$66,117.07	$180,447.96	$596,336.04
TOTAL PUBLIC SAFETY	**$5,497,848.00**	**$388,988.85**	**$1,176,636.12**	**$4,321,211.88**
PUBLIC WORKS:				
Street	$2,370,628.00	$137,901.07	$250,620.52	$2,120,007.48
Engineering & Operations	$459,395.00	$34,347.67	$97,071.31	$362,323.69
Airport	$379,888.00	$33,035.56	$108,280.68	$271,607.32
TOTAL PUBLIC WORKS	**$3,209,911.00**	**$205,284.30**	**$455,972.51**	**$2,753,938.49**
CULTURE & RECREATION:				
Riverside Cemetery	$213,771.00	$14,633.77	$42,890.55	$170,880.45
Museum	$271,329.00	$25,089.48	$56,746.85	$214,582.15
Parks	$444,845.00	$26,244.86	$79,393.77	$365,451.23
Recreation Center	$671,064.00	$35,640.82	$102,970.84	$568,093.16
Forestry	$132,064.00	$7,076.48	$25,466.64	$106,597.36
Rec. Administration	$163,353.00	$12,460.70	$38,205.62	$125,147.38
Recreation Programs	$83,543.00	$5,941.50	$17,722.62	$65,820.38
Softball	$49,561.00	$896.91	$1,694.66	$47,866.34
Youth Softball	$15,007.00	-$27.71	$70.29	$14,936.71
Basketball	$12,407.00	$1,851.62	$4,341.78	$8,065.22
Volleyball	$10,355.00	$0.00	$89.00	$10,266.00
Tolla Brown Skate Park	$9,500.00	$757.80	$1,479.41	$8,020.59
Special Events	$37,500.00	$96.75	$1,006.39	$36,493.61
Tennis	$16,200.00	$627.81	$976.54	$15,223.46
Youth Basketball	$24,103.00	$461.41	$11,586.62	$12,516.38
Youth Volleyball	$10,204.00	$0.00	$65.00	$10,139.00
Baseball	$19,000.00	$76.16	$681.67	$18,318.33
Library	$615,277.00	$42,075.42	$113,557.61	$501,719.39
TOTAL CULTURE & RECREATION	**$2,799,083.00**	**$173,903.78**	**$498,945.86**	**$2,300,137.14**
GRAND TOTAL EXPENDITURES	**$14,600,088.00**	**$1,066,825.72**	**$2,973,885.57**	**$11,626,202.43**

HOTEL TAX FUND

3/31/2017

REVENUES	BUDGETED 2017	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Hotel Tax	$180,000.00	$5,788.42	$20,067.13	$159,932.87
Investment Earnings	$2,750.00	$266.93	$740.81	$2,009.19
Penalty & Interest	$0.00	$0.00	$0.00	$0.00
TOTAL HOTEL TAX FUND REVENUE	**$182,750.00**	**$6,055.35**	**$20,807.94**	**$161,942.06**

EXPENDITURES:	BUDGETED 2017	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	$50.00	$0.00	$50.00	$0.00
Beautification	$0.00	$0.00	$75.00	-$75.00
TOTAL EXPENDITURES	**$50.00**	**$0.00**	**$125.00**	**-$75.00**

BALANCE SHEET
3/31/2017

ASSETS:			
Cash	$4,423.63		
Hotel Tax Receivable	$10,000.00		
Investments	$341,602.24		
		TOTAL ASSETS	**$356,025.87**
LIABILITIES:			
Accounts Payable	$3,547.74		
		TOTAL LIABILITIES	**$3,547.74**
FUND BALANCE:			
Retained Earnings	$331,795.19		
Excess Revenue over Expenditures	$20,682.94		
		TOTAL FUND BALANCE	**$352,478.13**
		TOTAL LIABILITIES AND FUND BALANCE	**$356,025.87**

WATER FUND

3/31/2017
BALANCE SHEET

ASSETS:			
Cash	$246,517.63		
Cash with Fiscal Agent	$80,000.00		
Accounts Receivable	$1,313.89		
Accounts Receivable - Utility Billing	$449,620.23		
Supply Inventory	$257,879.48		
Investments	$5,843,595.60		
Fixed Assets (Net)	$35,372,002.63		
		TOTAL ASSETS	**$42,250,929.46**
LIABILITIES:			
Accounts Payable	$45,025.34		
Unpaid Compensated Absences	$22,498.23		
Accrued Salaries	$7,743.20		
Accounts Payable Assess Fee	$5,930.98		
Tax rebate payable - Ramada	$73,780.93		
Loan Payable CWRPDA	$23,525,485.44		
Loan Payable Premium	$592,121.14		
Due to Sewer Fund	$149,155.11		
Lease Interest Payable	$235,452.72		
		TOTAL LIABILITIES	**$24,657,193.09**
FUND BALANCE:			
Reserve for Painting	$700,000.00		
Reserve for Capital Replacement	$4,943,153.50		
Retained Earnings	$10,247,840.00		
Investment in Fixed Assets	$2,147,635.32		
Excess Revenue over Expenditures	-$444,892.45		
		TOTAL FUND BALANCE	**$17,593,736.37**
		TOTAL LIABILITIES AND FUND BALANCE	**$42,250,929.46**

WATER FUND

3/31/2017

REVENUES	BUDGETED 2017	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Water Revenue-Inside Residential	$3,459,262.00	$234,860.72	$733,992.72	$2,725,269.28
Water Revenue-Outside Residential	$313,862.00	$19,125.95	$57,108.76	$256,753.24
Water Revenue-Inside Commercial	$1,086,049.00	$74,642.47	$233,466.04	$852,582.96
Water Revenue-Outside Commercial	$14,321.00	$1,142.80	$3,088.12	$11,232.88
Water Revenue-Inside Industrial	$405,820.00	$26,765.18	$87,294.84	$318,525.16
Misc. Water Sales	$4,500.00	$574.08	$890.64	$3,609.36
Surcharge	$26,000.00	$1,315.76	$4,716.41	$21,283.59
Service Charges	$44,200.00	$3,031.05	$11,081.77	$33,118.23
Tapping Charges	$5,000.00	$0.00	$445.00	$4,555.00
Water Div. Services	$4,000.00	$32.37	$1,022.89	$2,977.11
Penalties	$40,000.00	$4,565.07	$13,190.27	$26,809.73
Investment Earnings	$30,000.00	$4,546.97	$13,259.62	$16,740.38
Miscellaneous	$2,500.00	$0.00	$126.86	$2,373.14
Rents from land	$78,506.00	$458.40	$458.40	$78,047.60
Water Credits	$1,297.00	$999.00	$999.00	$298.00
Plant Investment Fees	$24,500.00	$0.00	$3,600.00	$20,900.00
Sale of Assets	$0.00	$0.00	$0.00	$0.00
Other Refunds of Expenditures	$0.00	$0.00	$0.00	$0.00
TOTAL REVENUES	**$5,539,817.00**	**$372,059.82**	**$1,164,741.34**	**$4,375,075.66**

EXPENDITURES: WATER LINES:	BUDGETED 2017	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	$327,020.00	$20,528.67	$67,324.06	$259,695.94
Maintenance & Operation	$602,707.00	$28,995.75	$115,981.25	$486,725.75
Capital Outlay	$758,511.00	$4,255.67	$4,255.67	$754,255.33
Transfer to General Fund	$138,583.00	$11,548.00	$34,644.00	$103,939.00
TOTAL EXPENDITURES	**$1,826,821.00**	**$65,328.09**	**$222,204.98**	**$1,604,616.02**
WATER PLANT:				
Personnel	$341,333.00	$23,956.40	$74,181.45	$267,151.55
Maintenance & Operation	$1,986,237.00	$143,836.20	$295,745.57	$1,690,491.43
Capital Outlay	$270,783.00	$917.84	$917.84	$269,865.16
Transfer to General Fund	$344,618.00	$28,718.00	$86,154.00	$258,464.00
TOTAL EXPENDITURES	**$2,942,971.00**	**$197,428.44**	**$456,998.86**	**$2,485,972.14**
Debt Service	$1,860,861.00	$0.00	$930,429.95	$930,431.05
TOTAL WATER FUND W/DEBT	**$4,803,832.00**	**$197,428.44**	**$1,387,428.81**	**$3,416,403.19**
TOTAL EXPENDITURES	**$6,630,653.00**	**$262,756.53**	**$1,609,633.79**	**$5,021,019.21**

SANITATION FUND

3/31/2017
BALANCE SHEET

ASSETS:			
Cash	$229,835.56		
Accounts Receivable	$507.06		
Accounts Receivable - Utility Billing	$69,676.55		
Supply Inventory	$9,381.75		
Investments	$533,749.57		
Fixed Assets (Net)	$179,530.00		
		TOTAL ASSETS	**$1,022,680.49**
LIABILITIES:			
Accounts Payable	$55.65		
Unpaid Compensated Absences	$9,922.81		
Accrued Salaries	$1,791.17		
		TOTAL LIABILITIES	**$11,769.63**
FUND BALANCE:			
Reserve for Equipment	$28,389.00		
Reserve for Capital Replacement	$1,058,772.00		
Retained Earnings	-$96,340.14		
Investment in Fixed Assets	-$22,419.00		
Excess Revenue over Expenditures	$42,509.00		
		TOTAL FUND BALANCE	**$1,010,910.86**
		TOTAL LIABILITIES AND FUND BALANCE	**$1,022,680.49**

SANITATION FUND

3/31/2017

REVENUES:	BUDGETED 2017	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sanitation Revenue-Inside	$586,000.00	$49,065.88	$147,396.35	$438,603.65
Rubbish Collection Fees	$2,500.00	$105.00	$350.00	$2,150.00
Sanitation Services	$0.00	$0.00	$0.00	$0.00
Penalties	$6,000.00	$731.87	$2,122.64	$3,877.36
Investment Earnings	$1,500.00	$412.91	$1,137.31	$362.69
Miscellaneous	$0.00	$0.00	$0.00	$0.00
Sale of Assets	$0.00	$0.00	$0.00	$0.00
TOTAL REVENUES	**$596,000.00**	**$50,315.66**	**$151,006.30**	**$444,993.70**

EXPENDITURES:	BUDGETED 2017	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	$211,145.00	$11,277.91	$36,670.32	$174,474.68
Maintenance & Operation	$310,226.00	$22,147.52	$52,041.98	$258,184.02
Capital Outlay	$240,000.00	$0.00	$0.00	$240,000.00
Transfer to General Fund	$79,150.00	$6,595.00	$19,785.00	$59,365.00
TOTAL EXPENDITURES	**$840,521.00**	**$40,020.43**	**$108,497.30**	**$732,023.70**

SEWER FUND

3/31/2017
BALANCE SHEET

ASSETS:			
Cash	$242,259.42		
Accounts Receivable	$192.75		
Accounts Receivable - Industrial	$13,606.30		
Accounts Receivable - Utility Billing	$180,066.05		
Due From Water Fund	$149,155.11		
Supply Inventory	$94,675.97		
Investments	$4,494,889.86		
Fixed Assets (Net)	$8,299,699.78		
		TOTAL ASSETS	**$13,474,545.24**
LIABILITIES:			
Accounts Payable	$6,997.35		
Unpaid Compensated Absences	$28,001.94		
Accrued Salaries	$6,644.53		
Tax rebate payable - Ramada	$45,157.86		
		TOTAL LIABILITIES	**$86,801.68**
FUND BALANCE:			
Reserve for Capital Projects	$111,784.00		
Reserve for Trunk Line Replacement	$233,681.45		
Reserve for Lagoons	$425,361.26		
Reserve for Capital Replacement	$11,208,652.00		
Retained Earnings	$1,862,580.85		
Investment in Fixed Assets	-$566,191.11		
Excess Revenue over Expenditures	$111,875.11		
		TOTAL FUND BALANCE	**$13,387,743.56**
		TOTAL LIABILITIES AND FUND BALANCE	**$13,474,545.24**

SEWER FUND

3/31/2017

REVENUES:	BUDGETED 2017	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Sewer Revenue-Inside Residential	$1,200,000.00	$106,761.83	$321,471.70	$878,528.30
Sewer Revenue-Outside Residential	$118,485.00	$10,845.75	$32,561.52	$85,923.48
Sewer Revenue-Inside Commercial	$460,111.00	$28,023.90	$90,003.05	$370,107.95
Sewer Revenue-Outside Commercial	$4,475.00	$480.79	$1,424.45	$3,050.55
Sewer Revenue-Inside Industrial	$210,965.00	$14,239.05	$29,706.85	$181,258.15
Tapping Charges	$1,000.00	$0.00	$0.00	$1,000.00
Sewer Division Charges	$0.00	$0.00	$0.00	$0.00
Penalties	$14,300.00	$1,844.40	$5,286.53	$9,013.47
Investment Earnings	$22,000.00	$3,440.74	$9,780.54	$12,219.46
Miscellaneous	$0.00	$0.00	$0.00	$0.00
Outside Billing	$0.00	$0.00	$0.00	$0.00
Plant Investment Fees	$32,000.00	$0.00	$2,000.00	$30,000.00
Sale of Asset	$0.00	$0.00	$0.00	$0.00
Compensation for loss	$0.00	$0.00	$0.00	$0.00
Other Refund of Expenditure	$0.00	$0.00	$0.00	$0.00
TOTAL REVENUES	**$2,063,336.00**	**$165,636.46**	**$492,234.64**	**$1,571,101.36**

EXPENDITURES: LINES AND SERVICES:	BUDGETED 2017	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	$208,307.00	$14,111.82	$42,909.12	$165,397.88
Maintenance & Operation	$404,880.00	$11,297.89	$53,180.89	$351,699.11
Capital Outlay	$871,386.00	$0.00	$942.36	$870,443.64
Transfer to General Fund	$90,315.00	$7,526.00	$22,578.00	$67,737.00
TOTAL LINES & SERVICES	**$1,574,888.00**	**$32,935.71**	**$119,610.37**	**$1,455,277.63**
Debt Service	$0.00	$0.00	$0.00	$0.00
TOTAL LINES & SERVICES W/DEBT	**$1,574,888.00**	**$32,935.71**	**$119,610.37**	**$1,455,277.63**
TREATMENT FACILITIES:				
Personnel	$357,085.00	$26,978.60	$85,310.30	$271,774.70
Maintenance & Operation	$997,154.00	$35,897.39	$125,041.86	$872,112.14
Capital Outlay	$690,000.00	$0.00	$0.00	$690,000.00
Transfer to General Fund	$201,599.00	$16,799.00	$50,397.00	$151,202.00
TOTAL TREATMENT FACILITIES	**$2,245,838.00**	**$79,674.99**	**$260,749.16**	**$1,985,088.84**
TOTAL EXPENDITURES	**$3,820,726.00**	**$112,610.70**	**$380,359.53**	**$3,440,366.47**

LONG TERM DEBT FUND

3/31/2017

BALANCE SHEET

ASSETS:			
Cash	$0.00		
Amount to be provided	$511,838.95		
		TOTAL ASSETS	**$511,838.95**
LIABILITIES:			
Unpaid Compensated Absences	$511,838.95		
		TOTAL LIABILITIES	**$511,838.95**
FUND BALANCE:			
Excess Revenue over Expenditures	$0.00		
		TOTAL FUND BALANCE	**$0.00**
		TOTAL LIABILITIES & FUND BALANCE	**$511,838.95**

PERPETUAL CARE FUND

3/31/2017

REVENUES:	**BUDGETED 2017**	**COLLECTIONS CURRENT MO.**	**COLLECTIONS TO DATE**	**BALANCE**
Perpetual Care	$12,000.00	$2,250.00	$4,615.00	$7,385.00
Perpetual Care - niches	$30,000.00	$1,800.00	$2,800.00	$27,200.00
Investment Earnings	$1,000.00	$178.90	$505.97	$494.03
TOTAL REVENUES	**$43,000.00**	**$4,228.90**	**$7,920.97**	**$35,079.03**

EXPENDITURES:	**BUDGETED 2017**	**EXPENSES CURRENT MO.**	**EXPENSES TO DATE**	**BALANCE**
Columbarium	$49,000.00	$0.00	$0.00	$49,000.00
Audit	$325.00	$0.00	$325.00	$0.00
Niche Engraving	$0.00	$0.00	$115.00	-$115.00
Transfer to General Fund	$1,000.00	$0.00	$0.00	$1,000.00
TOTAL EXPENDITURES	**$50,325.00**	**$0.00**	**$440.00**	**$49,885.00**

BALANCE SHEET
3/31/2017

ASSETS:			
Cash	$6,254.77		
Investments	$226,599.21		
		TOTAL ASSETS	**$232,853.98**
LIABILITIES:			
Accounts Payable	$0.00		
		TOTAL LIABILITIES	**$0.00**
FUND BALANCE:			
Unreserved Fund Balance	$225,373.01		
Excess Revenue over Expenditures	$7,480.97		
		TOTAL FUND BALANCE	**$232,853.98**
		TOTAL LIABILITIES & FUND BALANCE	**$232,853.98**

LIBRARY IMPROVEMENT FUND

3/31/2017

REVENUES:	**BUDGETED 2017**	**COLLECTIONS CURRENT MO.**	**COLLECTIONS TO DATE**	**BALANCE**
Investment Earnings	$55.00	$7.23	$20.70	$34.30
Contributions	$2,000.00	$700.00	$700.00	$1,300.00
TOTAL REVENUES	**$2,055.00**	**$707.23**	**$720.70**	**$1,334.30**

EXPENDITURES:	**BUDGETED 2017**	**EXPENSES CURRENT MO.**	**EXPENSES TO DATE**	**BALANCE**
Small Equipment	$5,050.00	$0.00	$0.00	$5,050.00
Audit	$50.00	$0.00	$50.00	$0.00
Equipment	$10,627.00	$0.00	$0.00	$10,627.00
TOTAL EXPENDITURES	**$15,727.00**	**$0.00**	**$50.00**	**$15,677.00**

BALANCE SHEET
3/31/2017

ASSETS:			
Cash	$1,862.96		
Investments	$9,094.77		
		TOTAL ASSETS	**$10,957.73**
LIABILITIES:			
Accounts Payable	$0.00		
		TOTAL LIABILITIES	**$0.00**
FUND BALANCE:			
Unreserved Fund Balance	$10,287.03		
Excess Revenue over Expenditures	$670.70		
		TOTAL FUND BALANCE	**$10,957.73**
		TOTAL LIABILITIES & FUND BALANCE	**$10,957.73**

CONSERVATION TRUST FUND

3/31/2017

REVENUES:	**BUDGETED 2017**	**COLLECTIONS CURRENT MO.**	**COLLECTIONS TO DATE**	**BALANCE**
State Contributions	$150,000.00	$32,680.07	$32,680.07	$117,319.93
Investment Earnings	$450.00	$66.43	$208.15	$241.85
TOTAL REVENUES	**$150,450.00**	**$32,746.50**	**$32,888.22**	**$117,561.78**

EXPENDITURES:	**BUDGETED 2017**	**EXPENSES CURRENT MO.**	**EXPENSES TO DATE**	**BALANCE**
Steel Tables	$10,000.00	$0.00	$0.00	$10,000.00
Disc Golf	$5,000.00	$0.00	$0.00	$5,000.00
Wood Chips	$10,000.00	$0.00	$0.00	$10,000.00
Exercise Bikes	$10,000.00	$0.00	$9,000.00	$1,000.00
Loader	$95,000.00	$0.00	$75,058.96	$19,941.04
TOTAL EXPENDITURES	**$130,000.00**	**$0.00**	**$84,058.96**	**$45,941.04**

BALANCE SHEET
3/31/2017

ASSETS:			
Cash	$0.72		
Investments	$100,130.11		
		TOTAL ASSETS	**$100,130.83**
LIABILITIES:			
Accounts Payable	$0.00		
		TOTAL LIABILITIES	**$0.00**
FUND BALANCE:			
Unreserved Fund Balance	$151,301.57		
Excess Revenue over Expenditures	-$51,170.74		
		TOTAL FUND BALANCE	**$100,130.83**
		TOTAL LIABILITIES & FUND BALANCE	**$100,130.83**

KARL FALCH LIBRARY TRUST FUND

3/31/2017

REVENUES:	**BUDGETED 2017**	**COLLECTIONS CURRENT MO.**	**COLLECTIONS TO DATE**	**BALANCE**
Investment Earnings	$165.00	$25.04	$71.54	$93.46
TOTAL REVENUES	**$165.00**	**$25.04**	**$71.54**	**$93.46**

EXPENDITURES:	**BUDGETED 2017**	**EXPENSES CURRENT MO.**	**EXPENSES TO DATE**	**BALANCE**
Books Purchased	$800.00	$0.00	$0.00	$800.00
Audit	$55.00	$0.00	$55.00	$0.00
TOTAL EXPENDITURES	**$855.00**	**$0.00**	**$55.00**	**$800.00**

BALANCE SHEET
3/31/2017

ASSETS:			
Cash	$101.11		
Investments	$31,500.57		
		TOTAL ASSETS	**$31,601.68**
LIABILITIES:			
Accounts Payable	$0.00		
		TOTAL LIABILITIES	**$0.00**
FUND BALANCE:			
Unreserved Fund Balance	$31,585.14		
Excess Revenue over Expenditures	$16.54		
		TOTAL FUND BALANCE	**$31,601.68**
		TOTAL LIABILITIES & FUND BALANCE	**$31,601.68**

EMPLOYEE SELF-INSURANCE FUND

3/31/2017

REVENUES:	**BUDGETED 2017**	**COLLECTIONS CURRENT MO.**	**COLLECTIONS TO DATE**	**BALANCE**
Investment Earnings	$3,000.00	$440.14	$1,257.79	$1,742.21
Employee Premiums	$230,616.00	$25,951.52	$78,312.20	$152,303.80
Wellness	$0.00	$0.00	$0.00	$0.00
City Premiums	$2,081,760.00	$143,466.00	$437,063.30	$1,644,696.70
TOTAL REVENUES	**$2,315,376.00**	**$169,857.66**	**$516,633.29**	**$1,798,742.71**

EXPENDITURES:	**BUDGETED 2017**	**EXPENSES CURRENT MO.**	**EXPENSES TO DATE**	**BALANCE**
Wellness	$0.00	$0.00	$0.00	$0.00
Premium	$2,312,376.00	$168,967.76	$518,835.61	$1,793,540.39
FLEX	$3,000.00	$222.00	$666.00	$2,334.00
Audit	$640.00	$0.00	$640.00	$0.00
TOTAL EXPENDITURES	**$2,316,016.00**	**$169,189.76**	**$520,141.61**	**$1,795,874.39**

BALANCE SHEET
3/31/2017

ASSETS:			
Cash	$32,025.52		
Investments	$554,024.49		
		TOTAL ASSETS	**$586,050.01**
LIABILITIES:			
Accounts Payable	$222.00		
		TOTAL LIABILITIES	**$222.00**
FUND BALANCE:			
Retained Earnings	$589,336.33		
Excess Revenue over Expenditures	-$3,508.32		
		TOTAL FUND BALANCE	**$585,828.01**
		TOTAL LIABILITIES & FUND BALANCE	**$586,050.01**

SERVICE CENTER FUND

3/31/2017

REVENUES:	BUDGETED 2017	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	$2,000.00	$313.15	$822.41	$1,177.59
Miscellaneous	$0.00	$0.00	$0.00	$0.00
Transfer of Reserves	$594,406.00	$49,534.00	$148,602.00	$445,804.00
Transfer for Lease Payment	$230,640.00	$19,220.00	$57,660.00	$172,980.00
TOTAL REVENUES	**$827,046.00**	**$69,067.15**	**$207,084.41**	**$619,961.59**

EXPENDITURES:	BUDGETED 2017	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Personnel	$488,825.00	$31,411.37	$101,275.79	$387,549.21
Maintenance & Operation	$329,021.00	$9,656.59	$26,208.75	$302,812.25
Capital Outlay	$74,000.00	$0.00	$0.00	$74,000.00
Transfer to General Fund	$0.00	$0.00	$0.00	$0.00
TOTAL EXPENDITURES	**$891,846.00**	**$41,067.96**	**$127,484.54**	**$764,361.46**

BALANCE SHEET
3/31/2017

ASSETS:			
Cash	$16,213.04		
Cash - Bank of Cherry Creek	$2.63		
Accounts Receivable	$60,704.67		
Investments	$393,475.85		
Fixed Assets (Net)	$1,801,038.39		
		TOTAL ASSETS	**$2,271,434.58**
LIABILITIES:			
Accounts Payable	$481.53		
Unpaid Compensated Absences	$25,851.03		
Accrued Salaries	$6,322.88		
Lease Payable	$430,000.00		
Lease Interest Payable	$1,720.00		
		TOTAL LIABILITIES	**$464,375.44**
FUND BALANCE:			
Retained Earnings	$1,738,551.28		
Excess Revenue over Expenditures	$79,599.87		
		TOTAL FUND BALANCE	**$1,807,059.14**
		TOTAL LIABILITIES & FUND BALANCE	**$2,271,434.58**

OLD HIRE POLICE FUND

3/31/2017

REVENUES:	BUDGETED 2017	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	$2,200.00	$269.14	$787.47	$1,412.53
Proceeds	$0.00	$0.00	$0.00	$0.00
TOTAL REVENUES	**$2,200.00**	**$269.14**	**$787.47**	**$1,412.53**

EXPENDITURES:	BUDGETED 2017	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Pension	$92,194.00	$5,887.87	$18,052.12	$74,141.88
Capital Outlay	$145,953.00	$0.00	$0.00	$145,953.00
TOTAL EXPENDITURES	**$238,147.00**	**$5,887.87**	**$18,052.12**	**$220,094.88**

BALANCE SHEET
3/31/2017

ASSETS:			
Cash	$235.22		
Accounts Receivable - FPPA	$268,752.00		
Investments	$334,582.00		
		TOTAL ASSETS	**$603,569.22**
LIABILITIES:			
Accounts Payable	$268,752.00		
		TOTAL LIABILITIES	**$268,752.00**
FUND BALANCE:			
Unreserved Fund Balance	$352,081.87		
Excess Revenue over Expenditures	-$17,264.65		
		TOTAL FUND BALANCE	**$334,817.22**
		TOTAL LIABILITIES & FUND BALANCE	**$603,569.22**

RISK MANAGEMENT FUND

3/31/2017

REVENUES:	BUDGETED 2017	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Investment Earnings	$3,750.00	$685.69	$1,961.78	$1,788.22
Miscellaneous	$5,000.00	$0.00	$0.00	$5,000.00
Compensation for Loss	$5,000.00	$9,268.99	$9,768.99	-$4,768.99
Transfer of Reserves	$290,589.00	$1,737.00	$74,730.00	$215,859.00
Transfer Workers Comp	$260,969.00	$4,574.85	$67,581.85	$193,387.15
TOTAL REVENUES	**$565,308.00**	**$16,266.53**	**$154,042.62**	**$411,265.38**

EXPENDITURES:	BUDGETED 2017	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Claims Paid	$50,000.00	$709.00	$1,209.00	$48,791.00
Expense for Workers Comp	$260,382.00	$0.00	$65,095.50	$195,286.50
Premium Fees	$290,589.00	$0.00	$85,312.38	$205,276.62
Flood	$0.00	$0.00	$0.00	$0.00
Expense for Unemployment	$10,000.00	$0.00	$0.00	$10,000.00
Materials & Supplies	$300.00	$0.00	$0.00	$300.00
Audit	$600.00	$0.00	$600.00	$0.00
Transfer to General Fund	$3,750.00	$0.00	$0.00	$3,750.00
TOTAL EXPENDITURES	**$615,621.00**	**$709.00**	**$152,216.88**	**$463,404.12**

BALANCE SHEET
3/31/2017

ASSETS:			
Cash	$29,804.09		
Grants Receivable	$147,960.82		
Investments	$863,118.79		
		TOTAL ASSETS	**$1,040,883.70**
LIABILITIES:			
Accounts Payable	$0.00		
		TOTAL LIABILITIES	**$0.00**
FUND BALANCE:			
Emergency Reserve	$370,000.00		
Retained Earnings	$669,057.96		
Excess Revenue over Expenditures	$1,825.74		
		TOTAL FUND BALANCE	**$1,040,883.70**
		TOTAL LIABILITIES & FUND BALANCE	**$1,040,883.70**

CAPITAL EQUIPMENT FUND

3/31/2017

REVENUES:	BUDGETED 2017	COLLECTIONS CURRENT MO.	COLLECTIONS TO DATE	BALANCE
Dispatch Reimbursement	$0.00	$14,000.00	$28,000.00	-$28,000.00
Investment Earnings	$6,500.00	$695.22	$2,049.02	$4,450.98
Sale of Asset	$0.00	$33,717.32	$33,717.32	-$33,717.32
Compensation for Loss	$0.00	$0.00	$0.00	$0.00
Other Contributions	$0.00	$0.00	$0.00	$0.00
Transfer of Reserves	$14,850.00	$4,303.00	$12,909.00	$1,941.00
Grants	$0.00	$0.00	$0.00	$0.00
TOTAL REVENUES	**$21,350.00**	**$52,715.54**	**$76,675.34**	**-$55,325.34**

EXPENDITURES:	BUDGETED 2017	EXPENSES CURRENT MO.	EXPENSES TO DATE	BALANCE
Audit	$920.00	$0.00	$920.00	$0.00
Police Equipment	$40,881.00	$26,326.00	$26,326.00	$14,555.00
Dispatcher Equipment	$83,000.00	$0.00	$82,680.00	$320.00
Manager Equipment	$0.00	$0.00	$0.00	$0.00
Fire Equipment	$88,750.00	$36,786.59	$39,188.65	$49,561.35
Public Works Equipment	$0.00	$0.00	$0.00	$0.00
Court Equipment	$0.00	$0.00	$0.00	$0.00
Parks, Lib & Rec Equipment	$31,500.00	$0.00	$0.00	$31,500.00
Non-Dept Equipment	$57,620.00	$18,192.00	$29,644.50	$27,975.50
TOTAL EXPENDITURES	**$302,671.00**	**$81,304.59**	**$178,759.15**	**$123,911.85**

CAPITAL EQUIPMENT FUND

BALANCE SHEET
3/31/2017

Cash	$84,341.37		
Accounts Receivable	$7,000.00		
Investments	$859,432.73		
Prepaid expense	$84.18		
Fixed Assets (Net)	$2,392,686.82		
		TOTAL ASSETS	**$3,343,545.10**
LIABILITIES:			
Accounts Payable	$44,518.00		
Lease Payable	$133,846.74		
Lease Interest Payable	$3,915.02		
		TOTAL LIABILITIES	**$182,279.76**
FUND BALANCE:			
Retained Earnings	$3,253,906.57		
Investment in Fixed Assets	$9,442.58		
Excess Revenue over Expenditures	-$102,083.81		
		TOTAL FUND BALANCE	**$3,161,265.34**
		TOTAL LIABILITIES & FUND BALANCE	**$3,343,545.10**

CAPITAL IMPROVEMENT FUND

3/31/2017

REVENUES:	**BUDGETED 2017**	**COLLECTIONS CURRENT MO.**	**COLLECTIONS TO DATE**	**BALANCE**
Investment Earnings	$2,750.00	$410.24	$1,141.19	$1,608.81
Misc. Income	$0.00	$0.00	$0.00	$0.00
TCI	$7,051.00	$0.00	$6,982.37	$68.63
Kentec	$90.00	$0.00	$0.00	$90.00
Fritzler	$327.00	$0.00	$0.00	$327.00
Media Logic	$2,446.00	$205.00	$615.00	$1,831.00
Cell One	$4,184.00	$0.00	$4,209.67	-$25.67
Sale of Asset	$0.00	$0.00	$0.00	$0.00
Grants	$0.00	$0.00	$0.00	$0.00
TOTAL REVENUES	**$16,848.00**	**$615.24**	**$12,948.23**	**$3,899.77**

EXPENDITURES:	**BUDGETED 2017**	**EXPENSES CURRENT MO.**	**EXPENSES TO DATE**	**BALANCE**
Land Transactions	$0.00	$0.00	$0.00	$0.00
Land Purchase	$0.00	$0.00	$0.00	$0.00
Building Improvements	$0.00	$0.00	$0.00	$0.00
Audit	$305.00	$0.00	$305.00	$0.00
TOTAL EXPENDITURES	**$305.00**	**$0.00**	**$305.00**	**$0.00**

BALANCE SHEET
3/31/2017

ASSETS:			
Cash	-$16,405.74		
Accounts Receivable	$753.40		
Investments	$516,392.83		
		TOTAL ASSETS	**$500,740.49**
LIABILITIES:			
Accounts Payable	$0.00		
Deferred Revenue	$0.00		
		TOTAL LIABILITIES	**$0.00**
FUND BALANCE:			
Unreserved Fund Balance	$488,097.26		
Excess Revenue over Expenditures	$12,643.23		
		TOTAL FUND BALANCE	**$500,740.49**
		TOTAL LIABILITIES & FUND BALANCE	**$500,740.49**

HUMAN RESOURCES DEPARTMENT

MARCH 2017 MONTHLY REPORT

The following is a partial list of activities in which the Human Resources Department participated in during the month of March.

CDL TESTING –Random Drug Screens were not conducted in March. There was one (1) pre-employment drug screens conducted during March.

WORKERS' COMPENSATION – The City continues to follow all injury cases that are presented for on-the-job injuries. One (1) claim was filed during March. Medical attention was sought and employee did miss some work.

JOB OPPORTUNITIES

The Personnel Department monitors 150 regular fulltime positions, 23 regular part-time positions, and multiple seasonal/temporary positions. The vacancy ratio for March is 8%.

Positions Open	Positions Filled
Fire Captain	Administrative Assistant (PD)
PCF Superintendent (allotted position)	Firefighter (1)
Police Corporal (1)	Police Sergeant
Firefighter (3)	Police Corporal (1)
Police Cadet	Account Clerk
Mechanic	Library Assistant/Literacy Coordinator
Maintenance Worker I (Cemetery)	
Public Safety Dispatcher	
Police Officer (2)	

PERSONNEL BOARD – Personnel Board met in March. HR Director did mention to City Council in his presentation a possibility of removing the Personnel Board from the Charter. No discussion was held on the suggestion.

MISCELLANEOUS ACTIVITIES

HR Assistant participated in the interviews for Mechanic.
HR Assistant conducted four (4) orientation for 3 regular fulltime and 1 regular part-time employees.
Work continued on the Loss Control Audit. Training videos on Preventing Injury (back) and Ergonomics plus CIRSA Video on Safe Supervision were presented during March. Several clerical staff are collecting training documents for their portion of the Audio.
ICMA Representative met with employees regarding their 457 accounts. Several employees including one retiring met with representative.
HR Assistant conducted Firefighter written exam and was present for part of the physical agility testing.
Four (4) Police Officer written exams were conducted by HR Assistant.
HR Assistant conducted four (4) exit interviews.
HR Director presented conditional offers to Firefighter candidates and one Maintenance Worker I for Public Works.
HR Director participated in interviews for Public Safety Communications Director. HR Assistant coordinated interviews with panel and the City Manager.
HR Director presented to City Council during March.
ADA Coordinator training was attended by HR Director. This training was presented by CIRSA.

MUNICIPAL COURT

MARCH 2017 MONTHLY REPORT

DESCRIPTION	Mar 2017	Mar 2016	Mar Change	YTD 2017	YTD 2016	YTD Change	5 yr YTD Avg	5 yr YTD Change
ARRAIGNMENTS	**30**	**30**		**149**	**128**	**16%**	**129**	**16%**
JUVENILE CASES	**8**	**8**		**7**	**19**	**-63%**	**18**	**-60%**
TRAFFIC	1			2	4	-50%	2	-17%
NO INSURANCE							0	-100%
NO SEAT BELT								
SPEEDING							0	-100%
UNDERAGE POSS OF TOBACCO							0	-100%
POSS. OF MARIJUANA/DRUG PARAPHERNALIA	1	1		3	2	50%	4	-29%
THEFT	4	4			9	-100%	4	-100%
DISTURBING THE PEACE/NOISES	1	1		1	2	-50%	2	-50%
RESISTING ARREST/FAILURE TO COMPLY								
INJURING/DEFACING PROPERTY							1	-100%
TRESPASSING							0	-100%
UNDERAGE POSS/CONS ALCOHOL/PROCURE	1	1		1	1		1	-17%
CURFEW FOR MINORS	1	1			1	-100%	0	-100%
OTHER							1	-100%
ADULT CASES	**22**	**22**		**142**	**109**	**30%**	**111**	**28%**
TRAFFIC	4	4		16	12	33%	17	-7%
NO INSURANCE	1			2	1	100%	4	-44%
NO SEAT BELT					2	-100%	1	-100%
SPEEDING	1	1		3	2	50%	6	-52%
PARKING	1	1			2	-100%	8	-100%
POSS. MARIJUANA/DRUG PARAPHERNALIA	5			7	2	250%	9	-24%
THEFT	6	6		33	51	-35%	23	45%
DISTURBING THE PEACE/NOISES	2	2		10	9	11%	5	108%
RESISTING ARREST/FAILURE TO COMPLY					5	-100%	3	-100%
INJURING/DEFACING PROPERTY	2	2		4	4		2	100%
TRESPASSING	6	4	50%	14	7	100%	10	40%
UNDERAGE POSS/CONS ALCOHOL	5			8	2	300%	10	-20%
SALE / PROCUREMENT / OPEN CONTAINER				1			1	25%
OTHER				4	3	33%	4	-5%
ANIMAL	16	2	700%	34	7	386%	6	431%
NUISANCES	5			6			3	131%
JUVENILE ARR'S FOUND GUILTY		4	-100%	7	12	-42%	6	9%
JUVENILE ARR'S DISMISSED							3	-100%
JUVENILES PLACED ON PROB/DJ/UPS		6	-100%	7	12	-42%	9	-24%
JUVENILE VIOLS OF PROB/DJ/UPS				1			1	
JUVENILE FTA/PWL							11	-100%
ADULT ARR'S FOUND GUILTY	26	11	136%	63	48	31%	35	82%
ADULT ARR'S DISMISSED	1	1		2	5	-60%	12	-83%
ADULTS PLACED ON PROB/DJ/UPS	12	5	140%	31	29	7%	17	80%
ADULT VIOLS OF PROB/DJ/UPS							1	-100%
ADULT FTA/PWL	9	5	80%	16	7	129%	31	-48%

DESCRIPTION	Mar 2017	Mar 2016	Mar Change	YTD 2017	YTD 2016	YTD Change	5 yr YTD Avg	5 yr YTD Change
FINE EXTENSIONS	38	29	31%	67	159	-58%	112	-40%
CONTINUANCE/SET FOR TRIALS/ETC	29	4	625%	50	33	52%	35	43%
CASES REVIEWED	43	60	-28%	112	214	-48%	119	-6%
TRIALS FOUND GUILTY	13	8	63%	33	41	-20%	20	62%
TRIALS FOUND NOT GUILTY					1	-100%	43	-100%
TRIALS DISMISSED	5	2	150%	9	4	125%	11	-18%
NEW CHARGES PROCESSED	56	61	-8%	164	185	-11%	159	3%
NEW WARRANTS	5	12	-58%	16	49	-67%	42	-62%
DAYS JUVENILES SENT TO DETENTION							17	-100%
DAYS ADULTS SENT TO JAIL		22	-100%	17	54	-69%	21	-19%
PAID TICKETS	43	22	95%	84	89	-6%	82	3%
PAID WITH AUTO POINT REDUCTION	25	10	150%	47	47		42	11%
PAID AS REGULAR TICKET	18	12	50%	37	42	-12%	32	16%
FROM PWL TO WARRANT	1			8				

POLICE DEPARTMENT

MARCH 2017 MONTHLY REPORT

During March 2017, the police department responded to 1230 Calls for Service, a 10 percent increase over the 1114 Calls for Service responded to in March of 2016. The year-to-date calls for service at the end of March 2017 was 3338, which is 170 calls more than the 3168 experienced at the end of March 2016, or a five percent increase.

Officers responded to 24 traffic accidents during the month of March, which represents a 60 percent increase over the 15 responded to in March of 2016. Officers issued 37 penalty assessments during March 2017, which is an 24 percent decrease over the 49 penalty assessments issued in March 2016. Officers issued 204 warnings in March which was a 100 percent increase over last year's 102. Officers arrested nine drivers on DUI charges during March 2017.

Among the criminal offenses reported there was 6 assault, 4 burglaries, 3 drug investigations, 20 forgeries, 3 motor vehicle thefts, 3 sex offenses, 43 thefts and 15 vandalisms. Officers arrested 77 adults and 3 juveniles, for a total of 80 arrests in March 2017. This is 42 more arrests or a 110 percent increase over the total of 38 arrests made in March of 2016.

In March the Youth Services Division received 10 youth referrals (6 males and 4 female). Youth referrals numbering nine were received from the Sterling Police Department, and one from District Court.

Officers responded to 81 calls at local liquor establishments in March 2017, with 37 calls being reported trough March 15th of 2016.

Officer Nick Hrycaj and K9 Officer Glock completed 9.33 hours of training in March 2017. Three canine deployments were seen in March 2017 and they were a Building Search, Assisted Traffic Stop indicated safe in trunk that was pried open with sharps and Assisted with a Search Warrant.

In December 2016 DRE Officer Matt Williams resigned and his position has yet to be filled. Therefore, there were zero DRE call outs for the month of March 2017. Corporal Reese Doorgeest currently enrolled in DRE classes to fill the position.

Sterling Police Officers and staff completed 603.72 hours of training during the month of March 2017.

*Our RMS compatibility with NIBRS is currently malfunctioning therefore we are unable to retrieve accurate figures for the property seized and returned for the month of March.

DESCRIPTION	Mar 2017	Mar 2016	Mar Change	YTD 2017	YTD 2016	YTD Change	5 yr YTD Avg	5 yr YTD Change
ACTIVITIES								
CALLS for SERVICE								
CITY OF STERLING	1,230	1,114	10%	3,338	3,168	5%	2,917	14%
MOTOR VEHICLE ACCIDENTS	24	15	60%	68	79	-14%	65	4%
CRIMINAL OFFENSES	131	161	-19%	385	529	-27%	396	-3%
GROUP "A" OFFENSES	82	103	-20%	228	315	-28%	219	4%
GROUP "B" OFFENSES	34	58	-41%	120	214	-44%	179	-33%
VANDALISM	15	15		37	47	-21%	39	-4%
ARRESTS								
ADULTS	77	36	114%	223	153	46%	133	68%
JUVENILES	3	2	50%	7	13	-46%	12	-41%
PROPERTY								
STOLEN		83,426	-100%	27,805	174,720	-84%	87,907	-68%
RECOVERED		4,978	-100%	1,048	24,289	-96%	17,457	-94%
MUNICIPAL CHARGES								
TRAFFIC(Penalty Assessments)	37	49	-24%	86	107	-20%	103	-16%
CRIMINAL CHARGES	20	18	11%	61	71	-14%	72	-16%
WARNINGS	204	102	100%	539	294	83%	507	6%
STATE CHARGES								
TRAFFIC	26	23	13%	84	62	35%	75	11%
DUI'S	9	3	200%	21	10	110%	15	38%
CRIMINAL CHARGES	8	23	-65%	39	91	-57%	83	-53%
K-9 GLOCK-DEPLOYMENT COUNT	3	1	200%	11	17	-35%	7	62%
YOUTH SERVICES								
NUMBER OF REFERRALS							7	-100%
MALE	6	8	-25%	16	28	-43%	34	-53%
FEMALE	4	5	-20%	7	21	-67%	32	-78%
TOTAL	10	13	-23%	23	49	-53%	50	-54%
REFERRING SOURCE							10	-100%
STERLING POLICE DEPARTMENT	9	11	-18%	18	45	-60%	45	-60%
LOGAN COUNTY SHERIFF'S OFFICE		1	-100%		1	-100%	2	-100%
DISTRICT COURT	1	1		1	1		1	67%
STATE PATROL/OTHER JURISDICTION				1			0	150%
PARENT/SELF					1	-100%	1	-100%
SCHOOL								

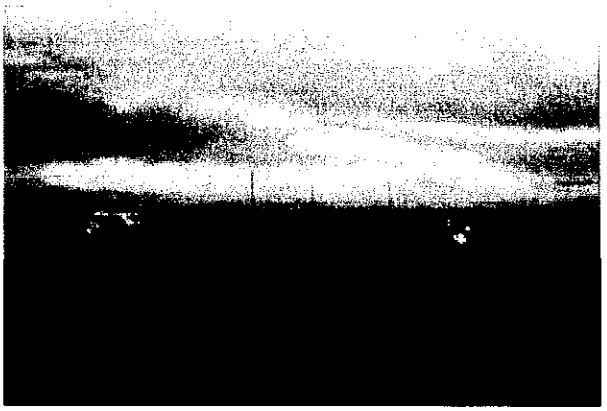
STERLING FIRE DEPARTMENT

MARCH 2017 MONTHLY REPORT

STATION EVENTS

- 2 GRASS FIRES
- INTERVIEW FOR NEW FIREFIGHTER POSITIONS
- MOCK ACCIDENT IN PEETZ COLORADO
- STATION TOURS: 161 1ST GRADE STUDENTS FROM STERLING ELEMENTARY SCHOOL
- DEPARTMENT PROVIDED ALS TO CITIZENS 65 TIMES
- DEPARTMENT PROVIDED BLS TO CITIZENS 73 TIMES
- MARCH'S BUSIEST TIME OF DAY WAS 12 PM TO 4 PM
- FRIDAYS HAD THE GREATEST CALL VOLUME

2017 DESCRIPTION	Jan	Feb	Mar
FIRE			
Total	6	10	17
RESCUE & EMERGENCY MEDICAL			
Total	155	163	173
HAZARDOUS CONDITION			
Total	19	7.0	15.0
SERVICE & GOOD INTENT			
Total	23	39	37
FALSE ALARMS/FALSE CALLS			
Total	14.0	8.0	7.0
SEVERE WEATHER & NATURAL DISASTER			
Total			
SPECIAL INCIDENT& NOT RECORDED			
Total	4.0	4.0	6.0
TOTAL DISPATCHED CALLS	221	231	255
AVERAGE RESPONSE TIME			
City	3.00	3.00	3.00
Rural	11.00	9.00	9.00
GENERAL ALARMS			
Total General Alarms	3	8	11
Average Number of Firefighters	3	3	3
BUILDING FIRES			
Total Structure Fires	3.0		1
AMBULANCE TRANSFERS	145	162.0	164
TRAINING HOURS			
Fire	474.00	416.50	303.00
EMS	285.0	69.0	104.0
Total Hours	759	486	
FIRE INSPECTIONS			
Liquor License Inspections	2		5
Total Inspections	2	5	41
HYDRANT INSPECTIONS			



PUBLIC WORKS DEPARTMENT
MARCH 2017 MONTHLY REPORT

The citizens of Sterling enjoyed a variety of weather throughout the month of March with a high temperature of 82°. Evening temperatures also fluctuated similarly with a low of the month being 41°. Sterling also had an average precipitation of 1.06" and an average snowfall of 4.0" during the month of March.
http://www.accuweather.com/en/us/sterling-co/80751/march-weather/332200

Sterling – Colorado Weather Averages

March 2017			
Average high in °F:	56	Annual high temperature:	65.6°F
Average low in °F:	26	Annual low temperature:	36.4°F
Average Rainfall:	1.06	Average temperature:	51°F
Days with precipitation:	3	Average annual rainfall:	15.9 inch
Days with snowfall in inch:	4	Average annual snowfall:	24 inch

http://www.currentresults.com/Weather/Colorado/snowfall-march.php

STREET/SANITATION DIVISIONS

The resources spent sweeping City streets are down by approximately 68% with 64 miles being swept throughout the month of March 2017 versus 200 miles in March 2016. The division resources used in grading alleys is up by 60% compared to last year.

The division also cleaned 369 catchbasins which is more than 100% compared to last year. The division used resources hauling material from vendor yard, 290 tons throughout the month compared to 249 tons a year ago is up by 16%.

The division replaced 10 traffic control signs.

The sanitation division collected 439 tons of compacted trash and 91 tons of alley debris/trash removed. Compacted trash collection is down by 3% compared to a year ago. Loose trash/debris collection (193 Tons 2017) is up 84% compared to last year (105 Tons 2016).

DESCRIPTION	March 2017	March 2016	March Change	YTD 2017	YTD 2016	YTD Change	5 yr YTD Avg	5 yr YTD Change
STREET MAINTENANCE								
Streets Swept (Blocks)	1,289			2,753			477	477%
Streets Swept (Miles)	64	200	-68%	138	312	-56%	284	-52%
Sweeper Water-Dust Control (Gals)	2,140	9,300	-77%	3,130	14,550	-78%	15,578	-80%
Flushing Streets (Gals)								
Gravel/ABC-Alleys (Tons)		98	-100%		113	-100%	34	-100%
Gravel/ABC-Streets (Tons)		36	-100%		68	-100%	502	-100%

Grading Alleys (Blocks)							47	-100%
Grading Streets (Blocks)								
Grade Parking Lots (Blocks)								
Excavate Sub-base (Cu Yds)								
Excavate Asphalt (Tons)								
Excavate Concrete (Tons)								
Structure Backfill (Tons)					8	-100%	2	-100%
Backfill-Pit Run & Yard Stock Dirt (Cu Yds)		7	-100%		53	-100%	80	-100%
Hot Bituminous Mix (Tons)							15	-100%
Emulsion/Tack Oil (Gals)								
Cold Mix-Asphalt (Tons)	0	8	-98%	6	27	-77%	8	-26%
Catchbasins - Altosid Briquets	350			350				
Catchbasins Cleaned (Each)	369	34	985%	544	34	1500%	283	92%
Painting-Parking (Gals)							5	-100%
Painting-Crosswalks (Gals)							2	-100%
Painting-Curbs (Gals)							1	-100%
Painting-Symbols (Gals)								
Painting-Lanes(Gals)							1	-100%
SIGN MAINTENANCE								
Traffic Control-Repair (Each)		5	-100%	1	12	-92%	10	-90%
Traffic Control-Replace (Each)	10	1	900%	13	3	333%	11	20%
Traffic Control-Install (Each)				1	3	-67%	6	-83%
Traffic Control-Remove (Each)				2			5	-63%
Street Name-Repair (Each)								
Street Name-Replace (Each)								
Street Name-Install (Each)								
Delineators-Repair & Replace (Each)					1	-100%	0	-100%
SNOW/ICE CONTROL								
Snow Removal (Loads)		27	-100%	106	794	-87%	351	-70%
Salt/Sand Mix Material (Tons)		6	-100%	290	1,857	-84%	494	-41%
Plowed/Sanded Streets (Miles)		446	-100%	1,790	868	106%	1,495	20%
SANITATION								
Loose Trash/Debris Collection:WO (Tons)	69	4	1763%	193	105	84%	96	100%
Compacted Trash Collection (Tons)	439	453	-3%	1,113	1,106	1%	1,050	6%
Alley Debris/Trash Removal: T & M (Tons)	91	109	-16%	158	186	-15%	68	132%
Yard: Sweepings + Misc Debris (Tons)	68	219	-69%	236	365	-35%	360	-35%
Container Repairs-90 Rollouts (Each)	12	9	33%	18	31	-42%	29	-38%
Container Repairs-Dumpsters (Each)	41	53	-23%	59	143	-59%	144	-59%
Level Dumpsters - Gravel Base Pad							2	-100%
Weed Control-Mowing (Hours)		13	-100%		13	-100%	3	-100%
Weed Control-Burning (Hours)	25	132	-81%	25	132	-81%	32	-22%
Pest Control-Fogging Operations (Hours)								
MATERIAL PROCESSING								
Haul Materials from Vendor Yard (Tons)	290	249	16%	403	556	-28%	414	-3%
Haul Materials from Project Site (Cu Yds)	31			524	248	111%	130	304%
Haul Pulverized Asphalt/Millings (Cu Yds)	29	2	1123%	33	8	319%	23	48%
MISCELLANEOUS								
Haul Rip Rap Materials--Concrete		2,911	-100%	38	2,911	-99%	584	-93%
Crack Sealing (pounds)		2,310	-100%	2,310	3,900	-41%	15,398	-85%
Grading Alleys (Hours)	46	29	60%	46	36	28%	24	91%
Grading Streets (Hours)		6	-100%		6	-100%	7	-100%
Grade Parking Lots (Hours)								
Cold Mix Asphalt (Pounds)	350	15,500	-98%	12,156	53,400	-77%	17,563	-31%

WATER/SEWER DIVISION

The water wells produced 71,284,400 gallons, a 29% increase compared a year ago, and a 13% increase in hours logged. Furthermore the division responded to 279 requests for valve, water main, and service line locates throughout the month. The meter reader read 3455 meters resulting in 99 turn-offs for delinquent payment, 1 investigation for zero consumption and 12 investigations for high usage. The division continued the testing regime necessary for the health department regulations, responded to 18 and cleared 18 SCADA alarms at the time of reporting. The division reported three water breaks in March.

March 26 N 7th Ave. & Jefferson - 6" beam break on pipe. Approximate loss: 100,417 gallons
March 26 N 7th Ave. & Jefferson - 6" beam break on pipe. Approximate loss: 76,804 gallons
March 26 900 Blk S 11th Ave.-6" BOTTOM 3' 1 " service line. Approximate loss: 12,314 gal.

2017 DESCRIPTION	March 2017	March 2016	March Change	YTD 2017	YTD 2016	YTD Change	5 yr YTD Avg	5 yr YTD Change
WATER DISTRIBUTION								
WATER SERVICES INSTALLED								
Water Services Installed -3/4"		83	-100%	1	105	-99%	21	-95%
Water Service Installed-1"					2	-100%	0	-100%
Water Service Installed-1 1/2"								
Water Service Installed-2"								
Water Service Installed->2"								
Water Taps Installed (all sizes)				1				
Water Services Repaired (leak)	1	3	-67%	2	9	-78%	4	-55%
WATER MAINS INSTALLED (Feet) 4"								
Watermain Installed-6"								
Watermain Installed-8"								
Watermain Installed-10"								
Watermain Installed->10"								
Watermains Repaired (breaks) No.	3			6			3	88%
WATER MAINS REPLACED (Feet) 4"								
Watermain Replaced-6"								
Watermain Replaced-8"								
Watermain Replaced-10"								
Watermain Replaced->10"								
WATER MAIN VALVES INSTALLED (No.) 4"								
Valves Installed-6"								
Valves Installed-8"								
Valves Installed-10"								
Valves Installed->10"								
Valves Repaired								
Valves Replaced					1	-100%	1	-100%
Valves Exercised								
Valve Boxes Replaced								
Valves Boxes Repaired								
LOCATES (No.)								
Valves	87	34	156%	194	146	33%	211	-8%
Water Mains	57	20	185%	110	95	16%	119	-8%

Service Lines	135	69	96%	250	166	51%	111	126%
FIRE HYDRANTS (No.)								
Fire Hydrants Installed								
Fire Hydrants Repaired							1	-100%
Fire Hydrants Replaced	1			2				
Fire Hydrants Inspected								
Fire Hydrants Flushed							4	-100%
Fire Hydrants Painted								
Pipe Fittings Installed								
Cross (No)								
Tee (No)								
Bend (No)								
MISCELLANEOUS - OTHER								
Concrete Blocks Built (No.)								
Water Main Leak Detection (Feet)							6	-100%
METER SECTION								
METERS (No.)								
Meters Read	3,455	4,723	-27%	13,148	13,717	-4%	14,127	-7%
Meter Turn-offs (for repair)	5	5		21	37	-43%	35	-40%
Meter Turn-offs (delinquent)	99	97	2%	305	245	24%	214	42%
Meter Turn-ons (all)	65	72	-10%	245	216	13%	243	1%
Meter Final Reading (closing)	17	15		36	44	-18%	11	36
METER MAINTENANCE (No.)								
Meters Repaired - In House								
Meters Repaired - In Field								
Meters Repaired - Manufacturer								
METER INVESTIGATIONS (No.)								
Zero Consumption	1			2			31	-94%
High Usage	12			13			37	-65%
Leaking in Meter Pit	1	37	-97%	33	66	-50%	25	32%
METER PIT MAINTENANCE (No.)								
Curb Stops Repaired	3	3		3	3		1	
Meter Pit Lids Repaired/Replaced				3	5	-40%	2	88%
Meter Pit Frames Replaced		1			1	-100%	0	
METER PIT INSTALLATION (No.)								
Meter Pits Installed	1			1	1		1	67%
Meter Pit Covers Replaced					1	-100%	1	
MISCELLANEOUS - OTHER (No.)								
Frozen Services/ Meter					2	-100%	0	-100%
Frost Plate Replaced					7	-100%	1	-100%
Pressure Check	1	1		3	2	50%	1	
OPERATIONS SECTION								
WELL METERS (No.)								
Well Meters Read	12	12		36	46	-22%	48	-24%
Park Meters Read	18	16	13%	54	50	8%	53	2%
WELL HOUSE MAINTENANCE (No.)								
Motors Checked		60	-100%	108	156	-31%	592	-82%
Well Building Security Checked	188	139	35%	495	276	79%	769	-36%
WELL MAINTENANCE (No.)								
Well GPM Check							37	-100%
Well Check for Sand								
Well Static Level							0	-100%
Well Draw Down								
Well Air Check							65	-100%

GROUND STORAGE TANKS (No.)								
7.5 MG Tank Checked	22	16	38%	63	53	19%	88	-28%
7.5 MG Tank Level Checked	22	16	38%	63	53	19%	88	-29%
2.0 MG Tank Checked	22	16	38%	63	53	19%	88	-29%
2.0 MG Tank Level Checked	22	16	38%	63	53	19%	88	-28%
Security Checks	44	32	38%	128	106	21%	111	16%
ELEVATED STORAGE TANKS (No.)								
0.25 MG North Checked	119	83	43%	311	266	17%	226	38%
0.25 MG North Level Checked	21	83	-75%	122	266	-54%	226	-46%
0.25 MG South Checked	119	83	43%	310	266	17%	225	38%
0.25 MG South Level Checked	21	83	-75%	119	266	-55%	226	-47%
Security Checks	238	166	43%	581	523	11%	382	52%
WATER QUALITY TESTING (No.)								
Well Samples Taken							11	-100%
Distribution Samples Taken							7	-100%
Chlorine Samples Taken	15	15		44	45	-2%	164	-73%
Bacterialogical Samples Taken	15	15		44	45	-2%	38	15%
Other - Samples taken				4	4		39	-90%
SCADA SYSTEM (No.)								
SCADA Alarms	18	48	-63%	104	117	-11%	218	-52%
SCADA Alarms Cleared	18	48	-63%	104	117	-11%	218	-52%
DISINFECTION (No.)								
Chlorine Bottles Picked Up							8	-100%
Chlorine Bottles Returned							8	-100%
POTABLE WELLS								
WELLS PUMPED								
Hours	2,285	1,776	29%	6,675	5,902	13%	5,797	15%
Gallons	71,284	20,822	242%	178,413	138,323	29%	164,120	9%
Call Customer By Phone								
UNCC LOCATES								
City Requests	9	16	-44%	25	26	-4%	24	5%
Private Requests	143	95	51%	232	190	22%	197	18%

DESCRIPTION	March 2017	March 2016	March Change	YTD 2017	YTD 2016	YTD Change	5 yr YTD Avg	5 yr YTD Change
Monthly Water Demand Record								
Sterling WTP								
Monthly Total Demand (MG)	61	53	14%	178	164	8%	125	42%
Average Daily Demand (MG)	2	2	14%	2	2	9%	4	-52%
Maximum Daily Demand (MG)	2	2	24%	6	6	9%	5	43%
Minimum Daily Demand (MG)	2	2	11%	5	5	11%	4	34%
Monthly Total FW Production	61	53	14%	178	164	8%	125	42%
Average Daily FW Production	2	2	14%	2	2	9%	4	-53%
Maximum Daily FW Production	2	2	5%	7	6	9%	5	29%
Minimum Daily FW Production	2	1	20%	4	4	6%	3	52%

The sewer division responded to 301requests for locates.

DESCRIPTION	March 2017	March 2016	March Change	YTD 2017	YTD 2016	YTD Change	5 yr YTD Avg	5 yr YTD Change
SANITARY SECTION								
Sewer Service Installed (No.)								
Sewer Service Installed (No.) 4"								
Sewer Service Installed (No.) 6" & larger								
Sewer Service Taps Installed (No.) all								
Sewer Service Inspected (No.)								
Sewer Service Repaired (No.)					1	-100%	0	-100%
Sewer Lines Installed (Ft.)								
Sewer Lines Installed (Ft.) 6"								
Sewer Lines Installed (Ft.) 8"								
Sewer Lines Installed (Ft.) 10"								
Sewer Lines Installed (Ft.) 12" & larger								
Sewer Lines Replaced (Ft.) 4"								
Sewer Lines Replaced -6" (Ft)								
Sewer Lines Replaced -8" (Ft)								
Sewer Lines Replaced -10" (Ft)								
Sewer Lines Replaced-12" & larger (Ft)								
Sanitary Sewer Relined-all sizes (Ft)								
Sewer Lines Cleaned (Ft.) 4"							3	-100%
Sewer Lines Cleaned (Ft.) 6"	13,085	500	2517%		1,000	-100%	846	-100%
Sewer Lines Cleaned (Ft.) 8"	4,971	2,400	107%		12,860	-100%	4,659	-100%
Sewer Lines Cleaned (Ft.) 10"		4,280	-100%		4,280	-100%	2,596	-100%
Sewer Lines Cleaned (Ft.) 12" & larger		1,810	-100%		1,810	-100%	749	-100%
Sewer Lines Repaired (Ft.)								
Sewer Lines Repaired (Ft.) 6"					3	-100%	1	-100%
Sewer Lines Repaired (Ft.) 8"								
Sewer Lines Repaired (Ft.) 10"					600	-100%	120	-100%
Sewer Lines Repaired (Ft.) 12" & larger					1,800	-100%	360	-100%
Sanitary Tap Locates (No.)	69	59	17%		81	-100%	112	-100%
Sanitary Line Locates (No.)	67	38	76%		85	-100%	131	-100%
Sanitary Manhole Locates (No.)	104	63	65%		144	-100%	232	-100%
Sanitary Manholes Constructed (No.)								
Sanitary Manholes Inspected (No.)		23	-100%		68	-100%	14	-100%
Sanitary Manholes Repaired (No.)		5	-100%		9	-100%	2	-100%
Sanitary Manholes Raised (No.)								
Sanitary Manholes Lowered (No.)								
Lift Stations Checked (No.)					8	-100%	3	-100%
Lift Stations Cleaned/Washed (No.)							9	-100%
Lift Stations Repaired (No.)								
Lift Station Alarms (No.)							3	-100%
MISCELLANEOUS-OTHER								
Sewer Lines Televised (Ft.) all sizes							12	-100%
Sewer Service Lines Televised (No)		3	-100%		3	-100%	1	-100%
Sewer Service Taps Televised (No)							0	-100%
Sewer Service Lines Replaced (No)							0	-100%
Sewer Service Taps Replaced (No)							0	-100%

Manhole Risers Manufactured (No.)							
STORM SECTION							
Storm Sewer Lines Installed (Ft.)							
Sewer Lines Installed -8" (Ft)							
Sewer Lines Installed -10" (Ft)							
Sewer Lines Installed -12" & larger (Ft)							
Storm Sewer Lines Replaced (Ft.)							
sewer lines replaced-8" (Ft)							
Sewer lines replaced-10" (Ft)							
Sewer Lines Replaced-12" & larger (Ft)							
Storm Sewer lines Cleaned (Ft.)							
Sewer lines cleaned-8" (Ft)							
Sewer lines cleaned-10" (Ft)							
Sewer lines cleaned-12" & larger (Ft)							
Storm Sewer Lines Repaired (Ft.)							
Sewer Lines Repaired-8" (Ft)							
Sewer Lines Repaired-10" (Ft)							
Sewer Lines Repaired-12"&larger (Ft)							
Storm Manholes Constructed (No.)							
Storm Manholes Inspected (No.)							
Storm Manholes Repaired (No.)							
Storm Manholes Replaced (No.)							
Catchbasins Constructed (No.)							
Catchbasins Inspected (No.)							
Catchbasins Repaired (No.)							
Catchbasins Replaced (No.)							
Catchbasins Cleaned (No.)							
Storm Sewer Line Locates (No.)	34	8	325%	47	-100%	94	-100%
Storm Sewer Manhole Locates (No.)	27	8	238%	52	-100%	145	-100%

AIRPORT DIVISION

The airport division witnessed 298 operations during the month of March. Throughout the month this division sold 3,148 gallons of fuel, which is a 105% increase from March, 2016.

DESCRIPTION	March 2017	March 2016	March Change	YTD 2017	YTD 2016	YTD Change	5 yr YTD Avg	5 yr YTD Change
OPERATIONS BY A/C TYPE								
A/C Single Engine	237	105	126%	391	293	33%	268	46%
A/C Multi Engine	22	10	120%	31	50	-38%	30	2%
Helicopter	14	14		30	30		40	-25%
TurboProp	19	38	-50%	58	62	-6%	101	-43%
Jets	6	4	50%	24	18	33%	4	567%
TOTAL OPERATIONS	298	171	74%	534	453	18%	443	21%

AVIATION FUEL DISPENSATION								
Avgas (Gals.)	1,139	376	203%	1,892	1,563	21%	1,968	-4%
Jet-A (Gals.)	2,009	1,159	73%	4,419	2,865	54%	4,731	-7%
TOTAL FUEL	3,148	1,535	105%	6,311	4,428	43%	6,700	-6%

CODE ENFORCEMENT DIVISION

The Code Enforcement Division had 0 permit issued in zero permits for new residential work. There were 12 permits for residential additions/alterations with a construction value of $102,722.00.00. Zero permits issued for new non-residential work in the month of March. Furthermore there were Zero permits for non-residential additions and/or alterations. During the month of March there were a total of 12 building permits issued with a fee structure of $ 2,996.14; Zero demo permits; 15 fence permits with a fee structure of $300.00; 7 mechanical permits with a fee structure of $229.50; 10 sign permits with a fee structure of $200.00; 4 excavation permit with a fee structure of $45, 3 zoning compliance permits with a fee structure of $75. Throughout March, there were 51 permits and/or approvals issued with a 25% decrease in permits issued compared to a year ago. The fee structure of $3,845.64 is an 88% decrease compared to a year ago.

DESCRIPTION	March 2017	March 2016	March Change	YTD 2017	YTD 2016	YTD Change	5 yr YTD Avg	5 yr YTD Change
NEW RESIDENTIAL								
Single-Family Detached 101								
Permits								
Units					1	-100%	1	-100%
Value					146,000	-100%	156,200	-100%
Condominiums/Townhouses								
Permits								
Units								
Value								
Duplex 103								
Permits								
Units								
Value								
Three & Four Family 104								
Permits								
Units								
Value								
> 4 Family Apartments 105								
Permits								
Units								
Value								
Manufactured Homes 106								
Permits								
Units								
Value								
TOTALS								
Permits								
Units					1	-100%	1	-100%
Value					146,000	-100%	156,200	-100%
NEW RESIDENTIAL (GROUP/TRANSIENT)								
Hotels & Motels 213								
Permits								

Units								
Value								
Other Nonhousekeeping 214								
Permits								
Units		2	-100%		2	-100%	0	-100%
Value		21,610	-100%		21,610	-100%	4,322	-100%
TOTALS								
Permits								
Units		2	-100%		2	-100%	0	-100%
Value		21,610	-100%		21,610	-100%	4,322	-100%
RESIDENTIAL ALT,								
Residential Additions/Alterations 434								
Permits	12	37	-68%	28	87	-68%	39	-28%
Value	102,722	281,425	-63%	195,547	749,352	-74%	319,840	-39%
Residential Garages/Carports								
Permits				1	1		1	-29%
Value				25,000	18,949	32%	19,782	26%
TOTALS - RES. ALT								
Permits	12	37	-68%	29	88	-67%	40	-28%
Value	102,722	281,425	-63%	220,547	768,301	-71%	339,622	-35%
NEW NONRESIDENTIAL								
Amusement & Recreation 318								
Permits							0	-100%
Value							5,716	-100%
Churches & Religious 319								
Permits								
Value								
Industrial Buildings 320								
Permits							0	-100%
Value							90,000	-100%
Auto Service & Repair 322								
Permits					1	-100%	0	-100%
Value					175,000	-100%	58,653	-100%
Hospitals & Institutions 323								
Permits								
Value								
Offices 324								
Permits							0	-100%
Value							384,920	-100%
Schools & Education 326								
Permits								
Value								
Commercial Buildings (Retail)								
Permits		1	-100%		1	-100%	1	-100%
Value		425,000	-100%		425,000	-100%	90,959	-100%
Public Works & Utilities 325								
Permits								
Value								
Other Buildings 328								
Permits							1	-100%
Value							14,867	-100%
Structures 329								
Permits							0	-100%

Value							4,000	-100%
TOTALS - NEW NONRES								
Permits		1	-100%		2	-100%	3	-100%
Value		425,000	-100%		600,000	-100%	649,115	-100%
NONRESIDENTIAL ALT								
Nonresidential Add/Alterations								
Permits		8	-100%	7	17	-59%	10	-27%
Value		386,513	-100%	231,578	756,790	-69%	382,766	-39%
DEMOLITIONS								
Single-Family 645								
Two-Family 646								
Three & Four Family 647								
Five or More Family 648								
Others 649		2	-100%	2	4	-50%	1	150%
PERMITS AND FEES								
Building								
Permits	12	48	-75%	36	114	-68%	55	-34%
Fees	2,996	32,633	-91%	14,122	69,400	-80%	44,109	-68%
Demolitions								
Permits		2	-100%	2	4	-50%	1	43%
Fees		50	-100%	50	100	-50%	35	45%
Fence								
Permits	15	6	150%	17	6	183%	6	183%
Fees	300	120	150%	340	120	183%	120	183%
Mechanical								
Permits	7	4	75%	15	7	114%	11	36%
Fees	230	253	-9%	788	325	143%	360	119%
Sign								
Permits	10	1	900%	12	3	300%	5	131%
Fees	200	20	900%	240	60	300%	120	100%
Excavation								
Permits	4	5	-20%	7	7		10	-27%
Fees	45	100	-55%	135	160	-16%	112	21%
Manufactured Home Hookups								
Permits				1			1	67%
Fees				95			374	-75%
Miscellaneous								
Permits	3	2	50%	6	9	-33%	34	-83%
Fees	75	50	50%	150	220	-32%	6,742	-98%
TOTALS - PERMITS & FEES								
Permits	51	68	-25%	96	150	-36%	123	-22%
Fees	3,846	33,226	-88%	15,920	70,385	-77%	51,971	-69%
Nuisance Violations								
Vehicle Violations	39	28	39%	83	35	137%	83	0%
Grass/weed Violations	3	7	-57%	3	8	-63%	2	50%
Miscellaneous Violations	16	29	-45%	214	155	38%	253	-15%
Totals-Nuisance Violations	58	64	-9%	300	198	52%	338	-11%

PARKS, LIBRARY AND RECREATION DEPARTMENT

MARCH 2017 MONTHLY REPORT

	Facility Rentals	Picnic Tables	Bench	Bench $	Pavilion Rentals	Pavilion $
January	0	0	0	$ -	0	$ -
February	0	0	0	$ -	0	$ -
March	0	0	1	$ 1,700.00	4	$ 30.00
April						
May						
June						
July						
August						
September						
October						
November						
December						
YTD	0	1	1700	$ 4.00	4	$30.00

	Tree Plant Program	$	Tree Removal Program	$
January	0	$0.00	0	$0.00
February	0	$0.00	0	$0.00
March	0	$0.00	0	$0.00
April				
May				
June				
July				
August				
September				
October				
November				
December				
YTD	0	$0.00	0	$0.00

PARKS, CEMETERY, AND FORESTRY

Parks – Parks department has been busy this month assisting other departments with various task. The parks have been doing a lot of trimming of hedges and trees in parks. Signs were replaced in parks. Also bathrooms closed for the winter season have been reopened.

Cemetery – There were nine (9) opening and closings, six (6) full burial and three (3) cremains. There were a total of one hundred and sixty(160) graves repaired this month. Routine maintenance is being taken care of as needed. Graves are being leveled when weather permits. The cemetery is down one staff staffed once again. The cemetery office has been finished remodeled.

Forestry – The foresters completed 0(0) action requests, trimmed fifteen (15) trees and removed twenty (20) trees. They have hauled seven (7) loads to the landfill. They chipped two (2) loads of trees. They replaced 0 (0) light. Stumps ground out seven (7). The Bucket truck has been down for repair, showing the low numbers of action request.

Ongoing PCF projects:

- Perform all routine maintenance activities, action requests and stump grinding as necessary.
- Performing routine maintenance in restrooms.
- Adding tree rings to parks.
- Work at fish ponds.
- New engineered wood fiber needs replacing in some playground areas.

RECREATION CENTER

SWIM TEAM REGISTRATIONS: Last year, we began taking all youth ages 6 – 18 that wanted to be on our swim team, regardless of their ability! We drastically increased the size of our swim team from 9 to 80 participants! Previously, participants had to be able to swim the front crawl, one length of the pool correctly, before they could join. We believed that our swim team coaches could teach all 6 year olds and up to swim and could bring the new kids abilities up to speed fairly quickly, and we were right! We also sent out flyers to all kids at Logan County schools advertising our swim team and did press releases advertizing these changes.

We have been preparing for the 2017 Summer Swim Team. This year, we will not offer the Pre-Summer Swim Team practice from April 15 through May 15. We only have one of our younger summer coaches available consistently for the Pre-summer. Additionally, many of the participants in the Per-Summer program would be very young and we would need many coaches available to work with them. Instead of offering a sub-standard version of our swim team, we will wait till summer to offer the best swim team possible.

Registration material was prepared and distributed in March. Again this year, in order to try to increase the size of our swim team, a fun and informative flyer was prepared and will be delivered to RE-1 Schools and Merino. We have also issued press releases, sent a letter and registration forms to all past swim team members, and hung flyers at the Recreation Center to get the swim team information out.

AMERICAN RED CROSS LIFEGUARD AND WATER SAFETY INSTRUCTOR TRAINING CLASSES: The Recreation Center is preparing for and has contracted instructors for the Lifeguard (L.G.T.) and Swimming Lessons Instructor (W.S.I.) classes. It is vital that the classes and training are done each year because all the Recreation Centers L.G.T. and W.S.I. come

from these classes. Some other facilities in Northeastern Colorado also send their potential lifeguards and WSI here for training during our classes. This year the classes will take place May 30th – June 2nd. Press releases, City Website info. and the Recreation Center Facebook page will all advertise our need of lifeguards and for the upcoming lifeguard classes.

A list of prospective students has also been accumulated at the Recreation Center front desk. The SHS PE coaches have let us pull aside good swimmers and work with them on improving their swimming skills, and on learning some lifeguarding skills during the swimming part of their PE classes. Knowing they can complete the lifeguarding pre-test gives the borderline kids the confidence to take the class. 99% of those that pass the pre-test, pass the LGT class!

OUTDOOR POOL PREPARATIONS: Some outdoor pool preparations took place in March, 2017. The outdoor pool was scheduled to be de-winterized by Blue White pools. Outdoor pool umbrellas, pool water test kits, lifeguard jackets, and an outdoor cornhole game were also ordered in March.

MAY AMERICAN RED CROSS TRAINING: A lot of time was spent in March, 2017 preparing for, scheduling and contracting for Lifeguard training in May. Two CPR-PR classes have been scheduled on May 2nd & 4th and the CPR room at NJC is reserved. Fire Chief Ritter will teach the classes. Sara Gillham is scheduled to teach a two part LGT Review class on May 7th and 21st to 35 lifeguards who's certification is due. These trainings will get all staff up to date and ready for the outdoor pool opening on Memorial Day, May 29th.

OVERALL ADMISSIONS: March, 2017 total admissions were 3,522 visits. March, 2016 admissions were 2,797 visits. **March, 2017, was up 725 patron visits from last year! This is another huge increase for the third month in a row!** Adding the SilverSneakers program has paid off.

The Sterling Recreation Center does have some competition for the fitness section of our facility. The other options for people in Sterling to work out are: NJC, Body By Me, Garcia's Sports Training Center, 24-Hr Fitness, The Heritage Center, and Curves For Women.

Paid admissions in March, 2017 do not include 61 free visits to the Sterling Recreation Center from the home schooled community.

CHILD ADMISSIONS: There were a total of 140 Child Admissions to the Recreation Center in March, 2017. In March, 2016 there were 122. This is up 18 visits from last year.

YOUTH ADMISSIONS: There were a total of 877 Youth Admissions to the Recreation Center in March, 2017. In March, 2016 there were 708. This is up 169 visits from last year.

SENIOR ADMISSIONS: There were a total of 327 Senior Admissions to the Recreation Center in March, 2017. In March, 2016 there were 421. This is down 94 Senior Admissions but, many of those Senior Admissions are now using the SilverSneakers Program. They are not paying individual admission fees anymore. We recoup their fees later when SilverSneakers reimburses us at the end of the month.

ADULT ADMISSIONS: In March, 2017 there were a total of 1,107 Adult Admissions to the Recreation Center. In March, 2016 there were 879. This is up 228 visits from last year. This was the largest segment of our increase in admissions. Some patrons have mentioned that there was a price increase at 24-Hr Fitness.

SILVERSNEAKERS ADMISSIONS: The Sterling Recreation Center has been running the Healthways, SilverSneakers Fitness program for three months now. In March, 2017 there were 325 SilverSneakers Admissions, in February, there were 274 and in January, 2017 there were 194 participants.

CITY EMPLOYEE ADMISSIONS: In March, 2017 there were a total of 251 City Employee Admissions to the Recreation Center. In March, 2016 there were 138. This is up 113 visits from last year. Beginning in January, 2017, the City Employees families were allowed to also use the Recreation Center free as an employee benefit. The increase is due to this.

YEARLY ADMISSIONS: There were 495 Yearly Pass Admissions to the Recreation Center in March, 2017. In March, 2016 there were 529. This is down 26 visits from last year. Again, many of those Yearly Admissions, are still here but now using the SilverSneakers Program. They are not paying individual admission fees anymore.

AQUA AEROBICS CLASSES: There were 155 patrons attending aqua aerobics classes in March, 2017. In March, 2016 there were 95. This is up 60 visits from last year.

Beginning in 2017 we now include both of our Aqua Aerobics classes in our count because we pay both instructors of the classes to teach their own classes. The two classes are on M, W, & F with one in the morning and the other the evening.

LIBRARY

The patron count for Sterling Public Library from March 1 through March 31, 2017 was 2898.

The library had 4 Community Servants for a total of 30.75 hours of community service. Five volunteers worked 20 hours. Two CWEP participants worked 40 hours. Total volunteer hours for the month of March were 90.75.

Sterling Public Library made 213 interlibrary loan requests of other libraries and received 146 items. Other libraries made 161 interlibrary loan requests and Sterling Public Library loaned 148 items. Lending libraries were unable to fill 31 requests and Sterling Public Library was unable to fill 13 requests. Total interlibrary loan requests were 374 and 294 items were circulated.

Tish Ramos reported 7 tutors worked with 10 students for 46.5 hours during March.

Sandy Van Dusen participated in Ayres Elementary's Dr. Seuss Day. She read to two kindergarten classes.

Denise provided a special program in honor of Dr. Seuss' birthday on March 2nd. She read stories and everyone enjoyed birthday cake and ice cream. There were 42 kids and 20 adults who attended.

Crafty Characters celebrated St. Patrick's Day. There were 3 kids and 2 adults who attended. They painted leprechauns using forks. Weather was bad on that day.

In celebration of Teen Tech Week Erica Kallsen provided a Pixels program. Six teens watched a movie and completed a picture using post-its as the pixels.

Miscellaneous Monday was held on March 13th featuring games of all kinds. Two kids and 1 adult attended.

The library held its annual Quilt Show during March. There were 51 quilts displayed this year. Each quilt was unique. The show brought in viewers from the front range as well as those travelling through. The People's Choice Award went to Ron Barrett for his owl wall hanging. A

quilter's reception was held on March 31st with 20 people attending. Each quilter or owner talked about their quilts and enjoyed refreshments.

On March 11th the library provided our Saturday Kids Movie. The Storks was enjoyed by 9 kids and 4 adults.

Denise provided STEAM @ the library on March 21st. She featured the wind. It was an appropriate program for that day as the wind was gusting. Seven kids and 6 adults made wind turbines. The kids then made special pin wheels to take home.

Tricia Ketchum provided Our Time on March 2nd and 16th. There were 10 and 15 people attending respectively. They listened to stories and completed a craft.

The library provided the Brown Bag Lunch on March 16th. Dr. Stucchi provided a program on balance and physical therapy. Twenty two people attended.

Ayres first graders visited the library in groups on March 27th, 28th, and 29th. Denise provided a tour of the library, stories and a directed draw. There were 175 students and 35 adults that participated.

It's Not Rocket Science was held for adults on Mar. 28th. The Northeast Colorado Health Department provided Cooking On a Dime. They taught the audience how to make a healthy chili, gave information on how to choose foods, and played a food cost game.

Coffee and Colors was held each Thursday morning at the library. Forty people attended during the month.

PROJECT UPDATE:

Technology continues to be an important part of the library. Eight hundred eighty six patrons signed up and used the Internet and public access computers during March. Staff also helped sixteen patrons with technology problems and one person received extended help..

There were 80 kids that called Dial-a-Story to listen to stories in March. Denise Ladd, Dorothy Schreyer, Amy Kailey and Tricia Ketchum read stories. The stories can be heard by calling 522-6808.

DESCRIPTION	Mar 2017	Mar 2016	Mar Change	YTD 2017	YTD 2016	YTD Change	5 yr YTD Avg	5 yr YTD Change
Books Checked Out	6,452	7,099	-9%	18,683	19,699	-5%	22,396	-17%
Digital media								
Overdrive checkouts	1,162	1,002	16%	3,237	3,021	7%	2,364	37%
e-magazines	5	8	-38%	17	68	-75%	25	-33%
Music downloads	58	161	-64%	214	465	-54%	147	45%
Music streaming	63	318	-80%	331	700	-53%	255	30%

In-house Circulation	130	144	-10%	278	368	-24%	880	-68%
Volunteer Hours	20	25	-20%	51	93	-45%	117	-56%
Story Time Attendance	128	167	-23%	350	421	-17%	325	8%
Summer Reading Program								
Reference Questions	311	297	5%	963	937	3%	1,465	-34%
Books Placed on Hold	252	312	-19%	797	894	-11%	1,132	-30%
Inter-Library Loans								
Borrowed requests	213	231	-8%	632	587	8%	579	9%
Loaned requests	161	214	-25%	431	596	-28%	607	-29%
Total	374	445	-16%	1,063	1,183	-10%	1,186	-10%
Library Meeting Room Use	40	31	29%	109	102	7%	103	5%
Patrons Using Facility	2,898	4,381	-34%	9,742	10,386	-6%	11,982	-19%
Hours Tutoring	47	54	-14%	107	119	-10%	331	-68%
Internet use	886	1,067	-17%	2,609	3,349	-22%	4,578	-43%

OVERLAND TRAIL MUSEUM

The Overland Trail Museum had 459 visitors during the month of March, visiting from 15 states and 1 foreign country. Visitation was up considerably from the past several years. Towards the end of the month we were starting to see tourist visitation beginning to pick up.

The High Plains Education Center was used for 3 separate rentals; two private parties and one business meeting. A new policy concerning weddings was put into place this month. We are now requiring a consultation meeting one month before the wedding is to take place to discuss details that have consistently come up with these rentals. These details include, photographers arrival and policies concerning photography, catering needs, rehearsal details, bridal party needs and more. We hope that this will alleviate some of the issues that occur with larger rentals.

History Café had 31 participants this month. The topic was "The Secret Language of Flowers" . Kay presented the history of the language of flowers that began long before the Victorian era but became more popular with the Victorians and Cheryl Schiel from Country Gardens gave a gardening presentation. Offering History Café on a consistent basis (the last Wednesday of every month) seems to have helped with attendance.
Perry and Kay were on both radio stations, KPMX and KSTC promoting the upcoming events. Kay also presented a program to the Sterling Lions Club about upcoming programs, exhibits and events at the Museum.

One school group visited the museum in March. Quite a few school groups have scheduled visits for April and May. Perry presented a program to students at Sterling High School on Buffalo Bill Cody with help from former staff member,Snow Mekleburg who portrayed Annie Oakley.

The Museum staff used the final Monday of winter hours to take a tour of the battle site at Summit Springs and also to visit the Akron Museum. The battle site tour was led by historian Rusty Guenard and Archaeologist Jeff Schiel.

Kay has been working on speakers and musicians for Heritage Festival.

The Schmeeckle display is almost completed. New cases have been installed as well as shelving for large stone artifacts and the installation of framed artifacts.

The new air conditioner has been installed in the Johnson Room.

Museum Projects

Julius Schmeekle exhibit	In Progress
Museum cleaning	Ongoing
Oral History project	In Process
Collections storage cleaning	In process
Accessioning artifacts	Ongoing project
Archiving obits & anniversaries	Ongoing project
Cleaning buildings & artifacts	Ongoing
Tannery	In process
Archive room	In process
Research Room	Plans progressing
Reorganization of photo archives	On Hold

DESCRIPTION	Mar 2017	Mar 2016	Mar Change	YTD 2017	YTD 2016	YTD Change	5 yr YTD Avg	5 yr YTD Change
Numbers of Donors	2	2		2	11	-82%	7	-73%
Number of Items Donated	15	2	650%	15	52	-71%	24	-36%
Number of School Visits	1	1		1	1		1	67%
Number of Students	20	21	-5%	20	21	-5%	9	133%
Prairie School Students								
Prairie School Teachers								
Number of Special Events	2	2		6	7	-14%	4	43%
Total Attendance of Special Events	36	63	-43%	90	146	-38%	82	10%
Number of Facility Rentals	3	1	200%	6	5	20%	5	30%
Number of Tour Buses								
Tour Bus Visitors								
States Represented	15	19	-21%	33	44	-25%	32	4%
Foreign Countries Represented	1	1		2	1	100%	1	150%
Total of All Visitors	459	338	36%	1,029	922	12%	705	46%
Volunteer Hours	9			9			26	-65%